

**MEETING MINUTES**  
**BOARD OF FIRE COMMISSIONERS**  
**HOPEWELL BOROUGH DISTRICT NO.1**

**June 10, 2020**

**PRESENT:** Cmsr. Morehouse

Cmsr. Bovenizer

Cmsr. Davies

**ABSENT:** Cmsr. Evans

Cmsr. Myers

**Call to Order:** The regularly scheduled meeting was conducted remotely by means of a web-based conference call through Google and was called to order by Chairman Morehouse at 7:00 pm, following adequate notice under the Open Public Meetings Law (annual notice published and revised meeting notice published in the Times of Trenton, posted at the Board offices and on the fire district's web site providing information on how the public could access and join the meeting, as well as provided to any person requesting same in advance of the meeting.)

**Fire Official Report**

Fire Official Fosina was present to give a report regarding inspections in 2019. He also stated the fire inspections for 2020 would be starting again on June 15<sup>th</sup>. He is also working with the Borough restaurants on outdoor seating.

**Minutes:**

Motioned by Commissioner Bovenizer and seconded by Commissioner Davies to approve the meeting minutes from the May 13, 2020 meeting. Motion approved with two absences.

**Public Comment:** No public comment.

**Treasurer's Report: 20-20**

A copy of the treasurer's report was made available to each commissioner with a list and description of the bills to be paid. The Chief Financial Officer certified that there were sufficient encumbered funds in the 2020 regular budget to pay the bills and designated the account to which each would be charged.

1. Bills were submitted to be paid from the 2020 regular budget in the amount of \$27,244.29 Motioned by Commissioner Bovenizer and seconded by Commissioner Davies to pay the bills as submitted with a roll call vote.
2. The list of encumbrances from the 2020 regular budget was given to the Board for review.

#### **Hopewell Fire Department Administration:**

The monthly meeting was conducted via Google meetings. 10 people or less are allowed in the building at a time wearing masks and practicing social distancing and sanitizing measures. With the governor's orders the building will open up to more people. The administration sent out a messages regarding social media and a new SOG will be written regarding the same. Chief Mullen and Attorney Griswold spoke about opening up the building and the recommendation was to keep it closed. This was prior to the governor's new order. It was recommended to keep less than 10 people in the building, use masks and social distancing and make sure everything is sanitized before and after use. It was also recommended to not allow juniors in until a form could be signed by parents allowing entrance. It was also recommended that someone monitor the different websites regarding the virus such as the CDC, NJ State, DOH, OSHA , etc. and communicate applicable updates and recommendations to the member..

#### **Ladies Auxiliary-**

There was no one present to give a report.

#### **EMU Chief Report:**

There were 17 calls for May with 2 scratches. Both ambulances have been re lettered and reupholstered. The air conditioner broke on one of the ambulances and because the other ambulance was being reupholstered , the EMU had to borrow an ambulance from Pennington for 24 hours. The ambulance is now temporarily fixed. Chief Mullen and Deputy Tunison attended a meeting with the Board of Health regarding state licensing new ambulance. It was requested that Chief Brown have the specifications for the ambulance by the next meeting.

**Fire Chief Report:**—There were 20 calls for the month of May with 10 calls in the Township. The Brush truck is back in service as the fuel pump and starter were fixed. The new command vehicle is in service and the old command vehicle is being driven by Deputy Galatro. The Quint went out for air conditioning service and the fire company had air conditioning installed in two rooms. The Wildwood Convention was cancelled. Mrs. Johnson, a longtime supporter of the fire department, passed away. It was decided to make her an honorary member and purchase a bench in her honor. A few members of the fire department passed away and due to the fact they were relief association members, money was available to the families for death benefits. 2 members will be having babies in the upcoming months. There will be a Bylaws committee meeting coming up on June 15<sup>th</sup>. Pump, hose and ladder testing will be conducted in the fall. Chief Mullen will also be purchasing new pagers. There was virtual training regarding pagers and radios. Chief Mullen took the command vehicle to an emergency deployment where it was used as incident command. Deputy Chief Galatro was asked to be on a water management committee for the county. It was discussed to have the budget ready for presentation to the board in

August. There will be a scheduled budget work session in August. It was also mentioned the SCBA loan is complete in 2022 and the Tanker loan is complete in 2023.

**Insurance-**

No report.

**LOSAP**

Due to the Covid 19 virus it may be that only active members who participate in fire and EMU calls will qualify for LOSAP for the year 2020.

**Legal-**

No report.

**Fire Official Report:** On file and a copy was provided to the Commissioners.

**Committee Reports-** None

**Adjournment:** There being no further business to come before the board, on a motion by Cmsr. Bovenizer and seconded by Cmsr. Davies and approved the meeting adjourned at 8:30. The next regularly scheduled meeting of the board will be held on July 8, 2020 via Google.

