

MEETING MINUTES
BOARD OF FIRE COMMISSIONERS
HOPEWELL BOROUGH DISTRICT NO.1

July 10, 2019

PRESENT: Cmsr. Morehouse
Cmsr. Bovenizer
Cmsr. Davies
Cmsr. Evans
Cmsr. Myers

ABSENT: None.

Call to Order: The scheduled meeting of the Board of Fire Commissioners was called to order at 7:30pm by Chairman Morehouse following proof of compliance with the Open Public Meetings Act. Notice of the meeting was given through the Annual Meeting Notice and was filed with the municipal clerk, posted at the municipal building, the board's office, the fire district website, and advertised in the official newspapers of the district as required by law.

Minutes:

Motioned by Commissioner Bovenizer and seconded by Commissioner Evans to approve the meeting minutes from the March 13, 2019 meeting. Motion approved with Cmsr's. Morehouse and Myers not voting.

Motioned by Commissioner Myers and seconded by Commissioner Evans to approve the meeting minutes from the June 12, 2019 meeting. Motion approved with Cmsr. Bovenizer not voting.

Public Comment: None.

Treasurer's Report: 19-24

A copy of the treasurer's report was made available to each commissioner with a list and description of the bills to be paid. The Chief Financial Officer certified that there were sufficient encumbered funds in the 2019 budget to pay the bills and designated the account to which each would be charged.

1. Bills were submitted to be paid from the 2019 budget in the amount of \$19,081.41 for a total of \$19,081.41.

Motioned by Commissioner Myers and seconded by Commissioner Bovenizer to pay the bills as submitted with a roll call vote.

2. The list of encumbrances from the 2019 budget was given to the Board for review.

Hopewell Fire Department Administration:

Members cooked and provided food for the Gazebo Park reunion. Despite a smaller than expected turnout the event was a success. The public will continue to be allowed to use the firehouse restroom for concerts in the park throughout the summer. The air conditioning was repaired in the firehouse.

Ladies Auxiliary: None.

EMU Chief Report:

There were 29 calls for the month of June with 1 scratch. Chief Brown is working on improving weekend daytime response. He and some members looked at Montgomery's new ambulance and will reach out to other squads in the area to look at examples of other manufacturers' vehicles. Chairman Morehouse suggested that they begin compiling information for specifications and present a realistic/reasonable cost estimate to the board. If the decision is to move forward on a purchase he would like the public question be included as part of the February 2020 ballot so, if approved, the purchase can be included in the 2021 budget. Chairman Morehouse met with Township Cmsr. Chipowsky and Chief Martin to discuss a variety of things, including EMU response and scratch calls as well as the township's desire that the EMU pursue state certification of the ambulances. Chief Martin will reach out to Chief Brown to discuss.

Fire Chief Report:—There were 28 calls for the month of June. The Thursday night duty crew implemented a couple months ago has had a positive effect on response. Annual hose, ladder and pump testing will be done at the end of August. Chairman Morehouse reminded the chief that school officials must be notified prior to any training or drills taking place on school property. Deputy Chief Mullen reported that a dam on a pond off Marshalls Corner-Woodsville Road near Rt. 31 may be decommissioned by the county which possibly could affect fire department operations since, if needed, it has been identified as a water source.

The tanker will go out of service for a couple weeks beginning July 29th to repair the leak in the tank as well as having the fold-a tank fixed to remedy its interference with the pump panel. Both should be covered by warranty. While at Sutphen the chief would also like to have other minor issues addressed.

Resolution 19-25

Motioned by Commissioner Bovenizer and seconded by Commissioner Evans to approve a resolution authorizing warranty work on the tanker, in addition to miscellaneous non-warranty repairs by the manufacturer at a cost not to exceed \$2,000.00. Motion unanimously passed.

Insurance:

Cmsr. Myers reported that cost estimates for the commercial package policy won't be available until closer to the end of the year.

Budget:

Chairman Morehouse reported that the board's budget process will not need to be accelerated as a result of the township moving its elections to November.

Legal: None.

Fire Official Report: On file and a copy was provided to the Commissioners.

Committee Reports: None.

Adjournment: There being no further business to come before the board, motioned by Cmsr. Evans and seconded by Cmsr. Davies and approved the meeting adjourned at 8:22. The next regularly scheduled meeting of the board will be held on August 14, 2019.