

2017

HOPEWELL BOROUGH FIRE DISTRICT NO. 1 Fire District Budget

www.hopewellfire.com
(Fire District Web Address)

Department Of



**Community
Affairs**

Division of Local Government Services

2017 FIRE DISTRICT BUDGET

Certification Section

2017

HOPEWELL BOROUGH FIRE DISTRICT NO. 1
FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2017 to December 31, 2017

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

2017 PREPARER'S CERTIFICATION

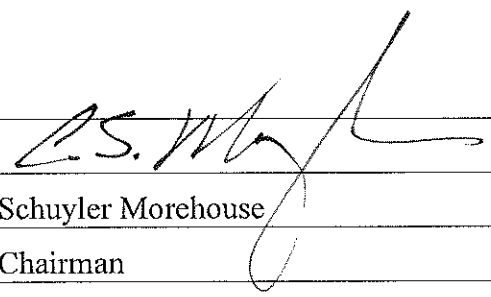
HOPEWELL BOROUGH FIRE DISTRICT NO. 1

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2017 to December 31, 2017

It is hereby certified that the Fire District Budget, including the annual budget and all schedules attached thereto, represents the Board of Commissioners' resolve with respect to statute in that: all estimates of revenues, including the amount to be raised by taxation to support the district budget, are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Fire District.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Schuyler Morehouse		
Title:	Chairman		
Address:	P.O. Box 141 Hopewell, NJ 08525		
Phone Number:	609-446-4955	Fax Number:	609-466-0767
E-mail address:	sky@moreengineering.com		

2017 PREPARER'S CERTIFICATION OTHER ASSETS

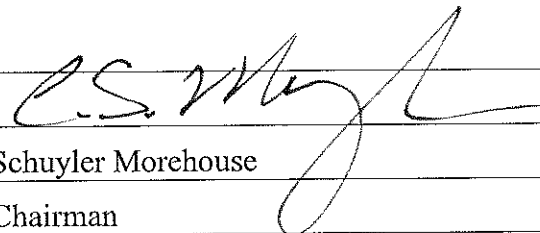
HOPEWELL BOROUGH FIRE DISTRICT NO. 1

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2017 to December 31, 2017

It is hereby certified that operating appropriations, as reported in this annual budget on Page F-3, for the acquisition of Other Assets not included as Capital Outlays are Non-Bondable Assets. The Board of Commissioners has determined that the aforementioned Other Asset appropriation(s) do not meet the criteria for bonding pursuant to the Local Bond Law (N.J.S.A. 40A: 2-1 et. seq.) and more specifically, as it pertains to the expected useful life of the asset, pursuant to N.J.S.A. 40A:2-21.

It is further certified that the Other Asset appropriation(s) as reported herein have been determined not to be Capital Assets pursuant to N.J.S.A. 40A:14-84 and 40A:14-85. Therefore, the election has been made to treat such Other Assets as Operating Appropriations: Current Operating Expenses, pursuant to N.J.S.A. 40A: 14-78.6.

Preparer's Signature:			
Name:	Schuyler Morehouse		
Title:	Chairman		
Address:	P.O. Box 141 Hopewell, NJ 08525		
Phone Number:	609-466-4955	Fax Number:	609-466-0767
E-mail address:	sky@moreengineering.com		

2017 APPROVAL CERTIFICATION


HOPEWELL BOROUGH FIRE DISTRICT NO. 1

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2017 to December 31, 2017

It is hereby certified that the Fire District Budget, including all schedules appended hereto, are a true copy of the Annual Budget approved by resolution by the Board of Commissioners of the Fire District, at an open public meeting held pursuant to N.J.A.C. 5:31-2.4, on the 14th day of December, 2016.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the Board of Commissioners thereof.

Officer's Signature:			
Name:	Greg Davies		
Title:	Secretary		
Address:	P.O. Box 141 Hopewell, NJ 08525		
Phone Number:	609-647-0115	Fax Number:	609-466-0767
E-mail address:	gdavies4@verizon.net		

FIRE DISTRICT INTERNET WEBSITE CERTIFICATION

Fire District's Web Address:

www.hopewellfire.com

All fire districts shall maintain either an Internet website or a webpage on the municipality's Internet website. The purpose of the website or webpage shall be to provide increased public access to the Fire District's operations and activities. N.J.S.A. 40A:14-70.2 requires the following items to be included on the Fire District's website at a minimum for public disclosure. Check the boxes below to certify the Fire District's compliance with N.J.S.A. 40A:14-70.2.

- ☒ A description of the Fire District's mission and responsibilities
- ☒ Commencing with 2013, the budgets for the current fiscal year and immediately two prior years
- ☒ The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- ☒ Commencing with 2012, the annual audits of the most recent fiscal year and immediately two prior years
- ☒ The Fire District's rules, regulations and official policy statements deemed relevant by the commissioners to the interests of the residents within the district
- ☒ Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the commissioners, setting forth the time, date, location and agenda of each meeting
- ☒ Beginning January 1, 2013, the approved minutes of each meeting of the commissioners including all resolutions of the commissioners and their committees; for at least three consecutive fiscal years
- ☒ The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Fire District
- ☒ A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Fire District, but shall not include volunteers receiving benefits under a Length of Service Award Program (LOSAP).

It is hereby certified by the below authorized representative of the Fire District that the Fire District's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:14-70.2 as listed above. A check in each of the above boxes signifies compliance.

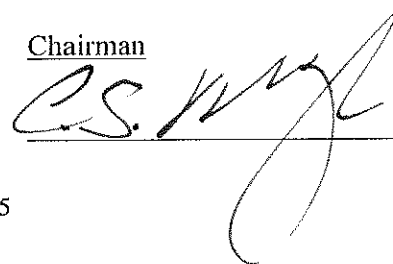
Name of Officer Certifying compliance

Schuyler Morehouse

Title of Officer Certifying compliance

Chairman

Signature



2017 FIRE DISTRICT BUDGET RESOLUTION

HOPEWELL BOROUGH FIRE DISTRICT NO. 1

FISCAL YEAR: January 1, 2017 to December 31, 2017

WHEREAS, the Annual Budget for the Hopewell Borough Fire District No. 1 (the "Fire District") for the fiscal year beginning January 1, 2017 and ending December 31, 2017 has been presented before the Board of Commissioners of the Fire District at its open public meeting of December 14, 2016; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.); and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$555,485, which includes an amount to be raised by taxation of \$195,394, and Total Appropriations of \$555,485; and

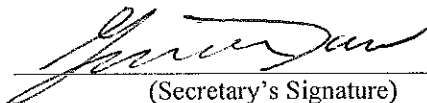
WHEREAS, the amount to be raised by taxation to support the district budget shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A. 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District has taken into account the assessed valuation of taxable property in the Fire District;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District, at an open public meeting held on December 14, 2016 that the Annual Budget, including all related schedules, of the Fire District for the fiscal year beginning January 1, 2017 and ending December 31, 2017 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Fire District's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Fire District will consider the Annual Budget for adoption on January 11, 2017.


(Secretary's Signature)

December 14, 2016
(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Schuyler Morehouse	✓			
Greg Davies	✓			
Paul Evans				✓
Mark Bovenizer	✓			
Mel Myers	✓			

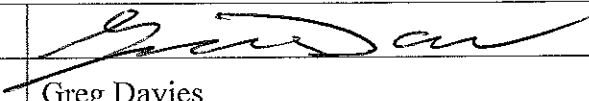
2017 ADOPTION CERTIFICATION

HOPEWELL BOROUGH FIRE DISTRICT NO. 1

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2017 to December 31, 2017

It is hereby certified that the Fire District Budget annexed hereto is a true copy of the Budget adopted by the Board of Commissioners of the Fire District, pursuant to N.J.A.C. 5:31-2.4, on the 11th day of January, 2017.

Officer's Signature:			
Name:	Greg Davies		
Title:	Secretary		
Address:	P.O. Box 141 Hopewell, NJ 08525		
Phone Number:	609-647-0115	Fax Number:	609-466-0767
E-mail address:	gdavies4@verizon.net		

2017 ADOPTED BUDGET RESOLUTION

HOPEWELL BOROUGH FIRE DISTRICT NO. 1

17-08

FISCAL YEAR: January 1, 2017 to December 31, 2017

WHEREAS, the Annual Budget for the Hopewell Borough Fire District No. 1 (the "Fire District") for the fiscal year beginning January 1, 2017 and ending December 31, 2017, has been presented for adoption before the Board of Commissioners of the Fire District at its open public meeting of January 11, 2017; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.); and

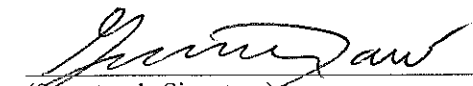
WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$555,485, which includes amount to be raised by taxation of \$195,394, and Total Appropriations of \$555,485; and

WHEREAS, an election shall be held annually on the third Saturday of February in each established fire district to determine the amount to be raised by taxation for the ensuing year;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District at an open public meeting held on January 11, 2017 that the Annual Budget of the Fire District for the fiscal year beginning January 1, 2017 and ending December 31, 2017, is hereby adopted and, shall constitute appropriations for the purposes stated and authorization of Total Revenues of \$555,485, which includes amount to be raised by taxation of \$195,394, and Total Appropriations of \$555,485; and

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February to determine the amount to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.


(Secretary's Signature)

January 11, 2017
(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Schuyler Morehouse	X			
Greg Davies	X			
Paul Evans	X			
Mark Bovenizer	X			
Mel Myers	X			

2017 FIRE DISTRICT BUDGET

Financial Schedules Section

2017 Budget Summary

Hopewell Borough Fire District No. 1 Mercer County

	<i>2017 Proposed Budget</i>	<i>2016 Adopted Budget</i>	<i>\$ Increase (Decrease) Proposed vs. Adopted</i>	<i>% Increase (Decrease) Proposed vs. Adopted</i>
REVENUES AND FUND BALANCE UTILIZED				
Total Fund Balance Utilized	\$ -	\$ -	\$ -	#DIV/0!
Total Miscellaneous Anticipated Revenues	359,090	340,127	18,963	5.6%
Total Sale of Assets	-	-	-	#DIV/0!
Total Interest on Investments & Deposits	-	-	-	#DIV/0!
Total Other Revenue	-	-	-	#DIV/0!
Total Operating Grant Revenue	1,001	1,001	-	0.0%
Total Revenues Offset with Appropriations	-	-	-	#DIV/0!
Total Revenues and Fund Balance Utilized	360,091	341,128	18,963	5.6%
Amount to be Raised by Taxation to Support Budget	195,394	185,767	9,627	5.2%
Total Anticipated Revenues	555,485	526,895	28,590	5.4%
APPROPRIATIONS				
Total Administration	33,900	33,600	300	0.9%
Total Cost of Operations & Maintenance	318,000	311,500	6,500	2.1%
Total Appropriations Offset with Revenue	-	-	-	#DIV/0!
Total Appropriated for Duly Incorporated First Aid/Rescue Squad	-	-	-	#DIV/0!
Total Deferred Charges	-	-	-	#DIV/0!
Cash Deficit, Preceding Year (N.J.S.A. 40A:14-78.6)	-	-	-	#DIV/0!
Length of Service Award Program (LOSAP) Contribution (P.L.1997,c.388)	85,000	86,000	(1,000)	-1.2%
Total Capital Appropriations	90,000	60,000	30,000	50.0%
Total Principal Payments on Debt Service	22,695	29,136	(6,441)	-22.1%
Total Interest Payments on Debt	5,890	6,659	(769)	-11.5%
Total Appropriations	555,485	526,895	28,590	5.4%
ANTICIPATED SURPLUS (DEFICIT)	\$ -	\$ -	\$ -	#DIV/0!

2017 Revenue Schedule

Hopewell Borough Fire District No. 1
Mercer County

	2017 Proposed Budget	2016 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
<i>Fund Balance Utilized</i>				
Unrestricted Fund Balance	\$ -		\$ -	#DIV/0!
Restricted Fund Balance	-		-	#DIV/0!
Total Fund Balance Utilized	-	-	-	#DIV/0!
<i>Miscellaneous Anticipated Revenues</i>				
Shared Services (N.J.S.A. 40A:65-1 et seq.)			-	#DIV/0!
Joint Purchasing Agreements (N.J.S.A. 40A:10 & 11)			-	#DIV/0!
Emergency Assistance (N.J.S.A. 40A:14-26)			-	#DIV/0!
Municipal Assistance (N.J.S.A. 40A:14-34)	359,090	340,127	18,963	5.6%
Municipal Assistance - Adjoin (N.J.S.A. 40A:14-35)			-	#DIV/0!
Contracts - Volunteer Fire Co (N.J.S.A. 40A:14-68)			-	#DIV/0!
Leases - Local Municipality (N.J.S.A. 40A:14-83)			-	#DIV/0!
Rental Income			-	#DIV/0!
Total Miscellaneous Anticipated Revenues	359,090	340,127	18,963	5.6%
<i>Sale of Assets (List Individually)</i>				
Asset #1			-	#DIV/0!
Asset #2			-	#DIV/0!
Asset #3			-	#DIV/0!
Asset #4			-	#DIV/0!
Total Sale of Assets	-	-	-	#DIV/0!
<i>Interest on Investments & Deposits (List Accounts Separately)</i>				
Investment Account #1			-	#DIV/0!
Investment Account #2			-	#DIV/0!
Investment Account #3			-	#DIV/0!
Investment Account #4			-	#DIV/0!
Total Interest on Investments & Deposits	-	-	-	#DIV/0!
<i>Other Revenue (List in Detail)</i>				
Other Revenue #1			-	#DIV/0!
Other Revenue #2			-	#DIV/0!
Other Revenue #3			-	#DIV/0!
Other Revenue #4			-	#DIV/0!
Total Other Revenue	-	-	-	#DIV/0!
<i>Operating Grant Revenue (List in Detail)</i>				
Supplemental Fire Service Act (P.L.1985,c.295)	1,001	1,001	-	0.0%
Other Grant #1			-	#DIV/0!
Other Grant #2			-	#DIV/0!
Other Grant #3			-	#DIV/0!
Other Grant #4			-	#DIV/0!
Other Grant #5			-	#DIV/0!
Total Operating Grant Revenue	1,001	1,001	-	0.0%
<i>Revenues Offset with Appropriations</i>				
<u>Uniform Fire Safety Act (P.L.1983,c.383)</u>				
Reserves Utilized			-	#DIV/0!
Annual Registration Fees			-	#DIV/0!
Penalties and Fines			-	#DIV/0!
Other Revenues			-	#DIV/0!
Total Uniform Fire Safety Act	-	-	-	#DIV/0!
<u>Other Revenues Offset with Appropriations (List)</u>				
Other Offset Revenues #1			-	#DIV/0!
Other Offset Revenues #2			-	#DIV/0!
Other Offset Revenues #3			-	#DIV/0!
Other Offset Revenues #4			-	#DIV/0!
Total Other Revenues Offset with Appropriations	-	-	-	#DIV/0!
Total Revenues Offset with Appropriations	-	-	-	#DIV/0!
TOTAL REVENUES AND FUND BALANCE UTILIZED	\$ 360,091	\$ 341,128	\$ 18,963	5.6%

2017 Appropriations Schedule

Hopewell Borough Fire District No. 1 Mercer County

	2017 Proposed Budget	2016 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
<i>Administration - Personnel</i>				
Salary & Wages (excluding Commissioners)	\$ -		\$ -	#DIV/0!
Commissioners			-	#DIV/0!
Fringe Benefits	-		-	#DIV/0!
Total Administration - Personnel	-	-	-	#DIV/0!
<i>Administration - Other (List)</i>				
Professional Services	13,300	13,200	100	0.8%
Other Admin Expense	20,600	20,400	200	1.0%
Other Admin Expense #3			-	#DIV/0!
Contingent Expenses			-	#DIV/0!
Other Assets, Non-Bondable #1			-	#DIV/0!
Other Assets, Non-Bondable #2			-	#DIV/0!
Other Assets, Non-Bondable #3			-	#DIV/0!
Total Administration - Other	33,900	33,600	300	0.9%
Total Administration	33,900	33,600	300	0.9%
<i>Cost of Operations & Maintenance - Personnel</i>				
Salary & Wages	-		-	#DIV/0!
Fringe Benefits	-		-	#DIV/0!
Total Operations & Maintenance - Personnel	-	-	-	#DIV/0!
<i>Cost of Operations & Maintenance - Other (List)</i>				
Insurance	80,000	75,000	5,000	6.7%
Maintenance and Repairs	45,500	45,500	-	0.0%
Other Operations & Maintenance Expense	173,500	174,000	(500)	-0.3%
Contingent Expenses	5,000	5,000	-	0.0%
Other Assets, Non-Bondable - Radio Equipment	6,000	12,000	(6,000)	-50.0%
Other Assets, Non-Bondable Miscellaneous	8,000		8,000	#DIV/0!
Other Assets, Non-Bondable #3			-	#DIV/0!
Total Operations & Maintenance - Other	318,000	311,500	6,500	2.1%
Total Operations & Maintenance	318,000	311,500	6,500	2.1%
<i>Appropriations Offset with Revenue - Personnel</i>				
Salary & Wages	-		-	#DIV/0!
Fringe Benefits	-		-	#DIV/0!
Total Appropriations Offset with Revenue - Personnel	-	-	-	#DIV/0!
<i>Appropriations Offset with Revenue - Other (List)</i>				
Other Expense #1			-	#DIV/0!
Other Expense #2			-	#DIV/0!
Other Expense #3			-	#DIV/0!
Contingent Expenses			-	#DIV/0!
Other Assets, Non-Bondable #1			-	#DIV/0!
Other Assets, Non-Bondable #2			-	#DIV/0!
Other Assets, Non-Bondable #3			-	#DIV/0!
Total Appropriations Offset with Revenue - Other	-	-	-	#DIV/0!
Total Appropriations Offset with Revenue	-	-	-	#DIV/0!
<i>Duly Incorporated First Aid/Rescue Squad Associations</i>				
Vehicles			-	#DIV/0!
Equipment			-	#DIV/0!
Materials & Supplies			-	#DIV/0!
Total Duly Incorporated First Aid/Rescue Squad Associations	-	-	-	#DIV/0!
<i>Emergency Appropriations & Deferred Charges (List)</i>				
Emergency Appropriation #1			-	#DIV/0!
Emergency Appropriation #2			-	#DIV/0!
Emergency Appropriation #3			-	#DIV/0!
Deferred Charge #1 (cite statute)			-	#DIV/0!
Deferred Charge #2 (cite statute)			-	#DIV/0!
Declared State of Emergency (N.J.S.A. 40A:4-45.45 10b)			-	#DIV/0!
Total Deferred Charges	-	-	-	#DIV/0!
Cash Deficit, Preceding Year (N.J.S.A. 40A:14-78.6)				
Length of Service Award Program (LOSAP) Contribution (N.J.S.A. 40A:14-78.6)	85,000	86,000	(1,000)	-1.2%
Total Capital Appropriations	90,000	60,000	30,000	50.0%
Total Principal Payments on Debt Service	22,695	29,136	(6,441)	-22.1%
Total Interest Payments on Debt	5,890	6,659	(769)	-11.5%
TOTAL APPROPRIATIONS	\$ 555,485	\$ 526,895	\$ 28,590	5.4%

Hopewell Borough Fire District No. 1
2017 Budget
Administration - Other Expenses

	<u>2017</u>	<u>2016</u>
Advertising	1,000	800
Elections	600	600
Office Serices	9,000	9,000
Records maintenance	700	700
Commissioners expense	800	800
Teelephone	<u>8,500</u>	<u>8,500</u>
	<u>20,600</u>	<u>20,400</u>

Cost of Operations - Other Expenses

	<u>2017</u>	<u>2016</u>
Building Rent	\$ 20,000	\$ 20,000
Career Personnel	42,500	41,000
Community Service	1,000	1,000
Computer	1,000	1,000
Emergency Medical Services	7,000	7,000
Fire Department Administration	5,000	5,000
Fire Department Budget	9,000	9,000
Ladies Auxiliary	2,000	2,000
Volunteer Admin	1,500	1,500
Service Awards	2,000	2,000
Janitorial Services	8,000	8,000
Vehicle Fuel	12,500	12,500
Training and Education	18,000	18,000
Uniforms	17,000	19,000
Utilities	25,000	25,000
Dispatch	2,000	2,000
	<u></u>	<u></u>
Total	<u>\$ 173,500</u>	<u>\$ 174,000</u>

2017 Schedule of Salaries and Benefits

Hopewell Borough Fire District No. 1
Mercer County

<i>Administrative Positions Excluding Commissioners (List Individually)</i>	<i>Number of Staff</i>	<i>Annual Wages</i>	<i>2017 Proposed Budget Salary & Wages</i>	<i>PERS Contribution</i>	<i>PFRS Contribution</i>	<i>Employee Group Health Insurance</i>	<i>Other Fringe Benefits</i>	<i>2017 Proposed Budget Fringe Benefits</i>
Position #1	-	\$	-	-	-	-	-	\$
Position #2	-	-	-	-	-	-	-	-
Position #3	-	-	-	-	-	-	-	-
Position #4	-	-	-	-	-	-	-	-
Position #5	-	-	-	-	-	-	-	-
Position #6	-	-	-	-	-	-	-	-
Position #7	-	-	-	-	-	-	-	-
Position #8	-	-	-	-	-	-	-	-
Total Administration	-	\$	-	\$	-	\$	-	\$

<i>Operation & Maintenance Positions (List Individually)</i>	<i>Number of Staff</i>	<i>Annual Wages</i>	<i>2017 Proposed Budget Salary & Wages</i>	<i>PERS Contribution</i>	<i>PFRS Contribution</i>	<i>Employee Group Health Insurance</i>	<i>Other Fringe Benefits</i>	<i>2017 Proposed Budget Fringe Benefits</i>
Position #1	-	\$	-	-	-	-	-	\$
Position #2	-	-	-	-	-	-	-	-
Position #3	-	-	-	-	-	-	-	-
Position #4	-	-	-	-	-	-	-	-
Position #5	-	-	-	-	-	-	-	-
Position #6	-	-	-	-	-	-	-	-
Position #7	-	-	-	-	-	-	-	-
Position #8	-	-	-	-	-	-	-	-
Position #9	-	-	-	-	-	-	-	-
Position #10	-	-	-	-	-	-	-	-
Position #11	-	-	-	-	-	-	-	-
Position #12	-	-	-	-	-	-	-	-
Position #13	-	-	-	-	-	-	-	-
Position #14	-	-	-	-	-	-	-	-
Total Operation & Maintenance	-	\$	-	\$	-	\$	-	\$

<i>Salary Offset by Revenue Positions (List Individually)</i>	<i>Number of Staff</i>	<i>Annual Wages</i>	<i>2017 Proposed Budget Salary & Wages</i>	<i>PERS Contribution</i>	<i>PFRS Contribution</i>	<i>Employee Group Health Insurance</i>	<i>Other Fringe Benefits</i>	<i>2017 Proposed Budget Fringe Benefits</i>
Position #1	-	\$	-	-	-	-	-	\$
Position #2	-	-	-	-	-	-	-	-
Position #3	-	-	-	-	-	-	-	-
Position #4	-	-	-	-	-	-	-	-
Position #5	-	-	-	-	-	-	-	-
Position #6	-	-	-	-	-	-	-	-
Position #7	-	-	-	-	-	-	-	-
Position #8	-	-	-	-	-	-	-	-
Total Offset by Revenue	-	\$	-	\$	-	\$	-	\$
Total Administration, Operations & Offset by Revenue	-	\$	-	\$	-	\$	-	\$

2017 Proposed Capital Budget

Hopewell Borough Fire District No. 1
Mercer County

CAPITAL IMPROVEMENTS (N.J.S.A. 40A:14-84)

<i>List Project Separately</i>	<i>Asset Type</i>	<i>Date of Local Finance Board Approval</i>	<i>Date of Voter Approval</i>	<i>Affirmative Vote Percentage</i>	<i>2017 Proposed Budget</i>	<i>2016 Adopted Budget</i>
Refurbishing Ambulance	Vehicle		11/04/15	100%	\$	18,000
Rescue Equipment	Equipment		11/04/15	100%		32,000
Capital Improvement #3						
Capital Improvement #4						
Capital Improvement #5						
Capital Improvement #6						
Capital Improvement #7						
Total Capital Improvements					-	50,000

DOWN PAYMENTS (N.J.S.A. 40A:14-85)

<i>List Project Separately</i>	<i>Asset Type</i>	<i>Date of Local Finance Board Approval</i>	<i>Date of Voter Approval</i>	<i>Affirmative Vote Percentage</i>	<i>2017 Proposed Budget</i>	<i>2016 Adopted Budget</i>
Rescue/Pumper Apparatus	Vehicle		02/20/16	98%	\$	90,000
Capital Improvement #2						
Capital Improvement #3						
Capital Improvement #4						
Capital Improvement #5						
Capital Improvement #6						
Capital Improvement #7						
Total Down Payments						

Total Capital Improvements & Down Payments

RESERVE FOR FUTURE CAPITAL OUTLAYS

TOTAL CAPITAL APPROPRIATIONS

90,000	-
90,000	50,000
	10,000
\$	90,000 \$
	60,000

Capital Appropriations Offset with Restricted Fund
Capital Appropriations Offset with Grants
Capital Appropriations Offset with Unrestricted Fund

Debt Service Schedule - Principal

Hopewell Borough Fire District No. 1
Mercer County

	Date of Voter Approval	% of Voter Approval	Date of Local Finance Board Approval	Current Year (2016)	2017	2018	2019	2020	2021	2022	Thereafter	Total Principal Outstanding
<i>General Obligation Bonds</i>												
General Obligation Bond #1												\$ -
General Obligation Bond #2												-
General Obligation Bond #3												-
General Obligation Bond #4												-
Total Principal - General Obligation Bonds				-	-	-	-	-	-	-	-	-
<i>Bond Anticipation Notes</i>												
SCBA	02/19/11	100%	05/14/12	6,029	6,029	6,029	6,029	6,029	6,029	6,028	-	36,173
Tanker Fire Truck	02/19/11	100%	08/08/12	16,107	16,666	17,270	17,883	18,517	19,169	19,855	20,559	129,919
BAN #3												-
BAN #4												-
Total Principal - BANS				22,136	22,695	23,299	23,912	24,546	25,198	25,883	20,559	166,092
<i>Capital Leases</i>												
Capital Lease #1												-
Capital Lease #2												-
Capital Lease #3												-
Capital Lease #4												-
Total Principal - Capital Leases				-	-	-	-	-	-	-	-	-
<i>Intergovernmental Loans</i>												
Special Services Vehicle	11/10/09	90%	12/08/10	7,000								-
Intergovernmental #2												-
Intergovernmental #3												-
Intergovernmental #4												-
Total Principal - Intergovernmental Loans				7,000	-	-	-	-	-	-	-	-
<i>Other Bonds or Notes Payable</i>												
Other Bonds or Notes #1												-
Other Bonds or Notes #2												-
Other Bonds or Notes #3												-
Other Bonds or Notes #4												-
Total Principal - Other Bonds or Notes				29,136	22,695	23,299	23,912	24,546	25,198	25,883	20,559	166,092
TOTAL PRINCIPAL ALL OBLIGATIONS				\$ 29,136	\$ 22,695	\$ 23,299	\$ 23,912	\$ 24,546	\$ 25,198	\$ 25,883	\$ 20,559	\$ 166,092

Enter each debt issuance separately according to type of debt obligation above. Enter the principal due for each year indicated and thereafter until maturity.

Debt Service Schedule - Interest

Hopewell Borough Fire District No. 1
Mercer County

	Current Year (2016)	2017	2018	2019	2020	2021	2022	Thereafter	Total Interest Payments Outstanding
<i>General Obligation Bonds</i>									
General Obligation Bond #1									
General Obligation Bond #2									
General Obligation Bond #3									
General Obligation Bond #4									
Total Interest - General Obligation Bonds									
<i>Bond Anticipation Notes</i>									
SCBA	1,477	1,267	1,055	844	633	422	211	-	4,432
Tanker Fire Truck	5,182	4,623	4,019	3,406	2,771	2,120	1,434	730	19,103
BAN #3									
BAN #4									
Total Interest Payments - BANS	6,659	5,890	5,074	4,250	3,404	2,542	1,645	730	23,535
<i>Capital Leases</i>									
Capital Lease #1									
Capital Lease #2									
Capital Lease #3									
Capital Lease #4									
Total Interest Payments - Capital Leases									
<i>Intergovernmental Loans</i>									
Special Services Vehicle									
Intergovernmental #2									
Intergovernmental #3									
Intergovernmental #4									
Total Interest Payments - Intergovernmental									
<i>Other Bonds or Notes Payable</i>									
Other Bonds or Notes #1									
Other Bonds or Notes #2									
Other Bonds or Notes #3									
Other Bonds or Notes #4									
Total Interest Payments - Other Bonds or Notes									
TOTAL INTEREST ALL OBLIGATIONS	\$ 6,659	\$ 5,890	\$ 5,074	\$ 4,250	\$ 3,404	\$ 2,542	\$ 1,645	\$ 730	\$ 23,535

Enter each debt issuance separately according to type of debt obligation on the "Debt Service - Principal" tab. The debt issuance description will carry to this schedule from data entered on that worksheet. Enter the interest payment due for each year indicated and thereafter until maturity.

2017 Fund Balance Reconciliation

Hopewell Borough Fire District No. 1 Mercer County

UNRESTRICTED FUND BALANCE

Beginning balance January 1, 2016 (1)	\$ 218,301
Less: Utilized in 2016 Adopted Budget	-
Proposed balance available	218,301
Estimated results of operations for the year ending December 31, 2016	10,000
Anticipated balance December 31, 2016	228,301
Less: Fund Balance utilized in 2017 Proposed Budget	-
Proposed balance after utilization in 2017 Proposed Budget	<u>\$ 228,301</u>

RESTRICTED FUND BALANCE

Beginning balance January 1, 2016 (1)	\$ 34,500
Less: Utilized in 2016 Adopted Budget	-
Proposed balance available	34,500
Estimated results of operations for the year ending December 31, 2016	10,000
Anticipated balance December 31, 2016	44,500
Less: Restricted Fund Balance used in 2017 Proposed Budget for Capital Purposes	-
Less: Restricted Fund Balance released via Referendum Resolution	-
Proposed balance after utilization in 2017 Proposed Budget	<u>\$ 44,500</u>

(1) This line item must agree to audited financial statements.

2017 Referendums

Hopewell Borough Fire District No. 1
Mercer County

Summary of Referendum Line Items	2017 Proposed Budget Amount Requested	2016 Final Budget
Total Referendum Line Items	\$ -	\$ -

Tax Levy Requested minus Maximum Allowable Levy \$ -
As this page is adjusted this amount changes, should =\$0
(For Reference Purposes Only - from Levy Cap Summary based on
Information provided by the district- see instructions.)

Summary of Release of Restricted Fund Balance Referendum Line Items	2017 Proposed Budget Amount Requested	2016 Final Budget
Total Release of Restricted Fund Balance	\$ -	\$ -

2017 Levy Cap Summary

Hopewell Borough Fire District No. 1
Mercer County

LEVY CAP CALCULATION

Prior Year Amount to be Raised by Taxation for Fire District Purposes	\$	185,767
Changes in Service Provider (+/-)		-
DLGS Approved Adjustments		-
Net Prior Year Tax Levy for Municipal Purposes for Cap Calculation		<u>185,767</u>
Plus: 2% Cap Increase		<u>3,715</u>
ADJUSTED TAX LEVY PRIOR TO EXCLUSIONS		<u>189,482</u>

Exclusions

Shared Service Exclusion		-
Change in Total Debt Service Appropriation		-
Allowable Pension Increases		-
Allowable Increase in Health Care Costs		-
Changes in LOSAP Contributions (+/-)		(1,000)
Extraordinary Costs due to a "Declared" Emergency		-
Net Capital Improvement Fund and/or Down Payment on Improvements and Reserve for Future Capital Outlays		<u>30,000</u>
Total Exclusions		<u>29,000</u>
Less: Cancelled or Unexpended Referendum Amounts		-
Increase in Ratable Valuation (New Construction/Additions)	\$	458,800
Prior Year Local Fire District Tax Rate (3 decimals/\$100)	\$0.060	<u>275</u>

ADJUSTED TAX LEVY

Amount Utilized from Levy Cap Bank from 2014		-
Amount Utilized from Levy Cap Bank from 2015		-
Amount Utilized from Levy Cap Bank from 2016		<u>-</u>
Maximum Tax Levy Before Referendum		218,758
Amount Proposed for Levy Cap Referendum		<u>-</u>
MAXIMUM ALLOWABLE AMOUNT TO BE RAISED BY TAXATION	\$	<u>218,758</u>

CAP BANK CALCULATION

Amount to be Raised by Taxation	\$	195,394
Cap Bank Available from Prior Year (2014) for 2017 Budget		799
Cap Bank Available from Prior Year (2015) for 2017 Budget		<u>-</u>
Revised Cap Bank from Prior Year (2015) Available for 2018 Budget		-
Cap Bank Available from Prior Year (2016) for 2017 Budget		<u>59,591</u>
Revised Cap Bank from Prior Year (2016) Available for 2018 Budget		59,591
Cap Bank from Current Year (2017) Available for 2018 Budget		<u>23,364</u>
Cap Bank Available from 2017 for 2018 Budget	\$	<u>23,364</u>

2017 Shared Services Exclusion Worksheet

Hopewell Borough Fire District No. 1
Mercer County

[illegible]

2017 Levy Cap Exclusion Calculations

Hopewell Borough Fire District No. 1

Mercer County

PENSION CONTRIBUTION CALCULATION

2017 Proposed Budget PERS Contribution Appropriated	\$ -
2017 Proposed Budget PFRS Contribution Appropriated	-
Anticipated Revenues for Fringe Benefits Directly Offsetting Pension Costs	-
Net 2017 Base Amount	-
2016 Adopted Budget PERS Contribution	
2016 Adopted Budget PFRS Contribution	
Realized Revenues for Fringe Benefits Directly Offsetting Pension Costs	-
Net 2015 Base Amount	-
Pension Contribution Exclusion	\$ -

LOSAP CALCULATION

2017 Proposed Budget LOSAP Appropriation	\$ 85,000
2016 Adopted Budget LOSAP Appropriation	86,000
LOSAP Exclusion (+/-)	\$ (1,000)

DEBT SERVICE CALCULATION

2016 Proposed Budget Total Debt Service Appropriation	\$ 28,585
2015 Adopted Budget Total Debt Service Appropriation	35,795
Debt Service Exclusion	\$ -

CAPITAL APPROPRIATION CALCULATION

2017 Proposed Budget Total Capital Appropriation	\$ 90,000
2017 Proposed Budget Capital Appropriation Offset from Restricted Fund	-
2017 Proposed Budget Capital Appropriation Offset from Grant Revenue	-
2017 Base Amount	90,000
2016 Adopted Budget Total Capital Appropriation	60,000
2016 Adopted Budget Capital Appropriation Offset from Restricted Fund	-
2016 Adopted Budget Capital Appropriation Offset from Grant Revenue	-
2016 Adopted Budget Capital Appropriation Offset from Unrestricted Fund	-
2016 Base Amount	60,000
Capital Expenditure Exclusion	\$ 30,000

HEALTH INSURANCE EXCLUSION CALCULATION

SFY 2017	2.4%
2017 Proposed Budget Administration Health Insurance Appropriation	\$ -
2017 Proposed Budget Operations & Maintenance Health Insurance Appropriation	-
2017 Proposed Budget Group Health Insurance	-
2016 Adopted Budget Administration Health Insurance Appropriation	
2016 Adopted Budget Operations & Maintenance Health Insurance Appropriation	
2016 Adopted Budget Group Health Insurance	-
Net Increase (Decrease)	-
Net Increase Divided by 2016 Amount Budgeted = % Increase	0.00%
SFY 2017 State Health Average 2.4% Less 2% = % Increase Added to Current Levy	0.00%
% Increase less % Increase Exclusion = % Increase Inside Cap	0.00%
% Increase Inside Cap * 2016 Expended = Added Amount Inside Cap	\$ -
% Increase Exclusion * 2016 Expended = 2017 Appropriation Added to Levy	\$ -
Amount Above the Levy Exclusion (Actual Increase - State Health Benefit Average)	\$ -
2017 Increase in Appropriation	\$ -

2017 FIRE DISTRICT BUDGET

Narrative and Information Section

2017 FIRE DISTRICT BUDGET MESSAGE & ANALYSIS

HOPEWELL BOROUGH FIRE DISTRICT NO. 1

FISCAL YEAR: January 1, 2017 to December 31, 2017

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2017 proposed Annual Budget and make comparison to the 2016 adopted budget. Explain any variances over +/-10% for each line item. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item.

Radio equipment decreased \$6,000 in the 2017 Budget due to less need in the current budget. Non-Bondable miscellaneous equipment increased \$8,000 for necessary purchases. Capital appropriations increased by \$30,000 due to the \$90,000 down payment on the Rescue/Pumper Apparatus. Debt service decreased due to reduced interest payments and prior year payoff of the Special Services Vehicle.

2. Complete a brief statement on the impact the proposed Annual Budget will have on the Amount to be Raised by Taxation to support the district budget and on the Restricted and Unrestricted Fund Balance(s). Explain increases or decreases in the tax rate and utilization of fund balances. If Unrestricted Fund Balance is reduced by more than 10%, explain the projected impact on the following year's budget.

The Amount to be Raised by Taxation is increasing by \$9,627 resulting in a slight increase in the tax rate.

3. Include a statement explaining how the Fire District is complying with the Property Tax Levy Cap. The statement must explain reasons for exceeding the Levy Cap and identify the appropriations that caused the Fire District to exceed the Levy Cap, and how they are being addressed by a referendum.

The District is in compliance with the Property Levy Cap.

4. If the Fire District plans to pass a Resolution for the Release of Restricted Fund Balance, explain the reason and purposes of the appropriation.

N/A

5. Complete a brief statement on the Annual Budget's proposed capital appropriations and payment methods, including debt service for the proposed budget year and for future years.

The 2017 Budget includes a \$90,000 down payment on the Rescue/Pumper Apparatus. Debt service includes payments for SCBA and the Tanker Fire Truck.

6. If the proposed Annual Budget contains an amount for a Cash Deficit of the Preceding Year pursuant to N.J.S.A. 40A:14-78.6, then explain the reasons for the occurrence of the deficit.

N/A

7. Does the Annual Budget appropriate such sums as it may deem necessary for the purchase of first aid, ambulance, rescue, or other emergency vehicles, equipment, supplies and materials for use by a duly incorporated association; pursuant to N.J.S.A. 40A:14-85.1? If so, provide the organization's incorporated name and amounts.

N/A

8. Complete the following based on the municipal assessor's latest information pursuant to N.J.S.A. 54:4-35:

Total Assessed Valuation of District	\$ 317,720,355
Proposed Tax Rate per \$100 of Assessed Valuation	\$.060

9. Is the Fire District providing for a first year funding appropriation to establish a length of service award program (LOSAP) in this year's budget subject to public referendum thereof?

No	X	Yes		If yes, how much is appropriated?	\$
----	---	-----	--	-----------------------------------	----

If the public question is defeated, is the Board of Commissioners aware that the budget must be amended to delete the LOSAP appropriation amount and that the Amount to be Raised by Taxation to Support the Budget must be reduced by a like amount? N/A

No		Yes	
----	--	-----	--

FIRE DISTRICT CONTACT INFORMATION

2017

Please complete the following information regarding this Fire District. All information requested below must be completed.

Name of Fire District:	Hopewell Borough Fire District No. 1		
Address:	4 Columbia Avenue P.O. Box 141		
City, State, Zip:	Hopewell	NJ	08525
Phone: (ext.)	609-466-0060	Fax:	609-466-0767

Preparer's Name:	Schuyler Morehouse		
Preparer's Address:	4 Columbia Avenue P.O. Box 141		
City, State, Zip:	Hopewell	NJ	08525
Phone: (ext.)	609-466-4955	Fax:	609-466-0767
E-mail:	sky@moreengineering.com		

Chairman:	Schuyler Morehouse		
Phone: (ext.)	609-466-4955	Fax:	609-466-0767
E-mail:	sky@moreengineering.com		

Secretary/Treasurer:	Greg Davies		
Phone: (ext.)	609-647-0115	Fax:	609-466-0767
E-mail:	gdavies4@verizon.net		

Name of Auditor:	Robert P. Inverso		
Name of Firm:	Inverso & Stewart, LLC		
Address:	651 Rt. 73 North Suite 402		
City, State, Zip:	Marlton	NJ	08053
Phone: (ext.)	856-983-2244	Fax:	856-983-6674
E-mail:	iscpas@concentric.net		

FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE

HOPEWELL BOROUGH FIRE DISTRICT NO. 1

FISCAL YEAR: January 1, 2017 to December 31, 2017

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of regular voting members of the governing body: 5
- 2) Provide the number of alternate voting members of the governing body: 0
- 3) Did any current or former commissioner or officer have a family or business relationship with any other current or former commissioner or officer during the current fiscal year? No If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Fire District.
- 4) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Fire District file the form as required? Yes If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 5) Does the Fire District have any amounts receivable from current or former commissioners, officers, or employees? No If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Fire District.
- 6) Was the Fire District a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, or employee? No
 - b. A family member of a current or former commissioner, officer, or employee? No
 - c. An entity of which a current or former commissioner, officer, or employee (or family member thereof) was an officer or direct or indirect owner? NoIf the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, or employee (or family member thereof) of the Fire District; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.
- 7) Did the Fire District provide any of the following to or for a commissioner, officer, or any other employee of the Fire District:
 - a. First class or charter travel No
 - b. Travel for companions No
 - c. Tax indemnification and gross-up payments No
 - d. Discretionary spending account No
 - e. Housing allowance or residence for personal use No
 - f. Payments for business use of personal residence No
 - g. Vehicle/auto allowance or vehicle for personal use No
 - h. Health or social club dues or initiation fees No
 - i. Personal services (i.e.: maid, chauffeur, chef) NoIf the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.

FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE (CONTINUED)

HOPEWELL BOROUGH FIRE DISTRICT NO. 1

FISCAL YEAR: January 1, 2017 to December 31, 2017

- 8) Attach a list of the Fire District's vehicles including make, model and year, and indicate to whom the vehicles are assigned and their positions. If a vehicle is not assigned to a specific individual and is available to all authorized District personnel, indicate "motor pool."
- 9) Did the Fire District make any payments to current or former commissioners or employees for severance or termination? No *If "yes," attach explanation including amount paid.*
- 10) Did the Fire District make any payments to current or former commissioners or employees that were contingent upon the performance of the Fire District or that were considered discretionary bonuses? No *If "yes," attach explanation including amount paid.*
- 11) Does the Fire District contract with another entity (i.e.: volunteer fire company, neighboring municipality, etc.) to provide fire protection or EMS services within the Fire District? Yes
- 12) If the answer to #11 above is "yes," did the Fire District execute a written agreement with the entity that details the services that the entity will provide and the amount to be paid by the Fire District to the entity for the services provided? Yes *If "yes," attach a copy of the agreement. If "no," attach a description of the arrangement for services with the entity including the services provided and the basis for the amount paid by the Fire District to the entity. Also explain why the Fire District does not have a formal written agreement with the entity.*
- 13) Does the Fire District have a Length of Service Award Program (LOSAP) plan? Yes *If "yes," indicate a) the year it was implemented; b) the total number of volunteer members presently eligible to participate; c) the total number of volunteer members presently vested; d) whether the annual contribution for each vested member is fixed or based on an automatic increase; e) the total LOSAP budgeted for the current year; and f) whether the Fire District has required the Plan Contractor to submit its annual financial statement to the Director of the Division of Local Government Services pursuant to N.J.A.C. 5:30-14.49.*
- a) Year implemented – 2000
b) Presently eligible – 74
c) Presently vested – 49
d) Fixed or automatic increase – fixed
e) Budget for the year - \$85,000
f) Plan Contractor does send its annual financial statement to the DLGS.

AGREEMENT FOR FIRE PROTECTION AND SERVICES

This AGREEMENT, made on this 26 day of August, 2016, between the HOPEWELL TOWNSHIP, FIRE DISTRICT NO.1, BOARD OF FIRE COMMISSIONERS, a body politic duly existing under the laws of the State of New and having its offices located a 201 Washington Crossing-Pennington Road, Hopewell Township, New Jersey, 08560, ("Township Board"), and THE BOARD OF FIRE COMMISSIONERS OF FIRE DISTRICT NO.1 OF HOPEWELL BOROUGH, a body politic existing under the laws of the State of New Jersey with the offices located at P.O. Box 141, Hopewell, New Jersey, 08525, ("Borough").

RECITALS:

WHEREAS, the Township Board pursuant to N.J.S.A. 40-A: 14-81 et seq. is responsible for regulating all aspects of fire prevention, extinguishment of fires, regulation of fire hazards and Emergency Medical Services ("EMS") within Hopewell Township, Mercer County, State of New Jersey; and

WHEREAS, the Borough Board through the Hopewell Borough Fire Department, Station # 51, agrees to provide primary fire protection and EMS services to that portion of Hopewell Township on an attached map made a part hereof as Exhibit 'A' ("Area of Primary Responsibility"), and further agrees to respond to other areas of Hopewell Township on a mutual aid basis as is determined by the respective Board of Fire Commissioners.

WHEREAS, pursuant to the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et seq.) and N.J.S.A. 26:2K-61, the Borough Board desires to contract with the

Township Board for provision of Primary Fire Protection and EMS services for the Area of Primary Responsibility; and

WHEREAS, the Township Board and the Borough Board are both "local units" and Primary Fire Protection are "shared devices" within the meaning of N.J.S.A. 40A:65-3;

NOW THEREFORE, in consideration of the mutual covenants and agreements contained herein, the parties hereto, intending to be legally bound hereby, covenant and agree for themselves, their successors and assigns as follows:

1: Scope of Services

The Borough Board agrees to provide fire protection and EMS services within the Area of Primary Responsibility and shall provide manpower and equipment, to include Apparatus, for such services as needed, and will employ standard practices when providing said services. In the event the Borough Board is unable to respond to either a fire or EMS call, the Borough Board shall use its best efforts to provide for a standby Fire or EMS Company. The Borough Board also agrees to enlist the aid and further advance the services of adjacent Fire and EMS Companies to assure the fullest protection within their area of primary responsibility.

2: Compensation

The Township agrees to pay an annual fee that shall represent a portion of the annually presented fire district budget of the Borough Board. The Township Board shall not be held responsible for the purchase or maintenance of equipment and facilities or any employee or employee related expenses of the Borough Board, unless specifically agreed. Said Annual Fee

shall be 70% of the total fire district budget of the Borough Board as approved by the voters or governing body.

3: Responsibilities of Parties

The Township Board and Borough Board both agree to indemnify and hold each other harmless from any demands, claims, suits, causes of action or demands, including attorneys' fees and costs and expenses of suit, which may arise as a result of the negligence of the Borough Board's operations pursuant to this Agreement.

This cause shall not preclude either Board from enforcing any rights or covenants as set forth in this Agreement.

The Township Board and Borough agree to each maintain LIABILITY coverage in a minimum amount of One Million Dollars (\$1,000,000.00) with each being named as an additional insured on the other's liability policy.

4: Representation and Reports

The Borough Board agrees to provide in-person representation at the Township Board monthly business meeting by a representative or agent of the Borough Board capable of responding to Township Board questions and/or taking requests by the Township Board back to the Borough Board for follow-up or action if required. The Borough Board agrees to provide the Township Board each month with a report of the number and types of calls to which the Borough Board's fire department and EMS responded during the month and with a year-end annual report setting forth the nature and total number of all calls responded to by the Borough Board within the area of primary responsibility. The Township Board may request additional

information in terms of reporting to which the Borough Board will respond if such information is reasonably attainable.

5: Effect of Agreement

The parties hereunto agree to bind themselves only to the terms of this Agreement. No legal liability of any kind is imposed on either party unless specifically set forth in this Agreement.

6: Purchase of Apparatus

During the term of any lease purchase, loan, or other type of financing utilized for the acquisition of any Apparatus used for Fire or EMS response calls, the respective interests of each party shall be the actual amount of all monies paid by each for the acquisition of the subject Apparatus.

By way of example, if a truck is purchased for a price of \$100,000, and Township Board paid \$70, 000 (70%) and Borough Board has paid \$30,000 (30%), pursuant to the terms of this Agreement, Hopewell Township may purchase Hopewell Borough's interest for \$30,000 and conversely Hopewell Borough may purchase Hopewell Township's interest for \$70,000.

Following the end on any lease purchase, lease, loan, or other instrument used for the acquisition of the Apparatus, the value shall be determined by the independent appraisal, performed by an independent appraiser who shall be selected by mutual agreement of the parties, or by other valuation mechanism acceptable to the parties. Upon a value being determined by the independent appraiser or other mechanism, the purchase price shall be determined by calculating the percentage of the purchase price paid by each party for the subject vehicle.

7: Apparatus

Should this agreement be terminated for any reason, or should the Borough Board no longer provide primary fire or EMS protection to that portion of Hopewell Township identified as Exhibit 'A', and other areas of Hopewell Township on a mutual aid basis, then with respect to all Apparatus purchased pursuant to this Agreement and all predecessor Agreements, either Board may notify the other of an intention to acquire the other Board's interest with the consent of the other Board.

8: Debt Service

The township Board, in accordance with N.J.S.A. 40A 4-45 through 45.47, may separate the debt service incurred for the purchase of capital equipment and apparatus referenced in paragraphs 6 and 7 above, including any increases or decreases in such debt service, from those amounts raised by taxation to fund its annual fire district budget by disclosure of such debt service amounts on the New Jersey Department of Community Affairs, Local Government Services unit, annual fire district budget worksheet. The amount disclosed shall be the Township Board's portion of the debt service for Capital Appropriations for capital equipment and Fire Apparatus as set forth in paragraphs 6 and 7 above, which shall be payable to the Borough Board as part of the Annual Fee arrangement set forth in paragraph 2 above.

9: LOSAP

The Township Board, in accordance with N.J.S.A. 40A: 4-45 through 45.47, may separate all monies raised for the Length of Service Award Program ("LOSAP") from those amounts raised by taxation to fund its annual fire district budget, by disclosure of such amounts raised for LOSAP on the New Jersey Department of Community Affairs, Local Government

Services Unit, annual fire district budget worksheet. The amount disclosed shall be the Township Board's portion of the LOSAP payments made on behalf of the volunteer firefighters serving Hopewell Township pursuant to this Agreement. The Township Board's portion of the LOSAP payments contemplated in this paragraph shall be paid annually by the township Board to the LOSAP provider designated by the Borough Board in accordance with the percentage as stated in paragraph 2 above.

10: Term of Agreement

This Agreement shall be effective, retroactive to January 1, 2016, upon approval by the Township Board and the Borough Board and shall continue in full force and effect for five (5) years or until earlier terminated by either party. This Agreement may be terminated, effective on any anniversary date hereof, upon one (1) year's prior written notice of termination by either party.

11: Standards of Performance

On an annual basis, the respective Boards shall meet, negotiate and ultimately establish mutually agreed upon levels of service to be met by the Borough Board for Fire and EMS Calls. If at this annual meeting it is determined that the Borough Board is unable to provide the previously agreed upon levels of service, on a repetitive basis and to such degree that the purposes of this Agreement are detrimentally affected, the financial payments to the Borough Board provided for herein may be renegotiated to reflect the level of service actually provided.

12: Approval

The annual Fee due under this Agreement shall be contingent upon the approval of the Township Board's and Borough Board's respective Annual Fire District Budgets at their elections pursuant to N.J.S.A. 40A:14-72 et seq. In the event that either or both budgets are defeated at the respective annual election the parties shall negotiate the Annual Fee under this Agreement for the calendar year covered by the election.

13: Payments

Sums due and owing pursuant to this Agreement shall be paid in payments which will coincide with payments received by the Township Board from the Township Tax Collector pursuant to N.J.S.A. 40A: 14-79 et seq. Said payments shall be in the same percentage as the fees received by the Township Board and Tax Collector.

14: Apparatus

When the purchase of Fire or EMS Apparatus is deemed necessary by the Borough Board in order to provide the emergency fire and EMS protection to the Township Board as described in the Scope of Services in this Agreement, the respective Boards agree as follows:

The Borough Board has primary responsibility to provide a rolling ten-year Fire and EMS Apparatus Replacement Schedule listing the existing and any proposed additional Apparatus. The specifications for any new apparatus will be shared with the Township Board for their review and comment. The Borough Board will consider comments prior to initiating approval through Hopewell Borough municipal referendum and before soliciting public bids for the provision of the apparatus.

The Township Board will likewise initiate and obtain the approval of the eligible voters of Hopewell Township pursuant to the provisions of N.J.S.A. 40A:14-1 et seq.

The percentage of the apparatus cost to be contributed by each Board will be negotiated as part of the initial purchase planning. If no specific terms are set, the contribution ratio will be that set by Paragraph 2 of this document.

15: Sale of Fire or Emergency Medical Apparatus

In the event that the Borough Board desires to sell any Apparatus acquired with funds received from the Township Board, the Borough Board shall first notify the Township Board of such intent by certified mail. Upon receipt of notification, the Township Board shall have the option to elect to purchase said vehicle at the lowest of the following prices:

(a) The amount paid by Hopewell Borough for the purchase of the subject vehicle. See example set forth in a paragraph 6 of this Agreement.

(b) Any other amount agreed upon by the two Boards.

Should the Township Board intend to exercise its rights as set forth herein, it shall provide written notification to the Borough Board, within thirty days of receipt of notification, that the Township Board intends to exercise its option to purchase the apparatus.

Should the Township Board not exercise its rights to acquire said apparatus it shall be the responsibility of the Borough Board to dispose of the said apparatus. If the apparatus is sold, the proceeds will be applied to the fire district budget for the future purchase of new or replacement Apparatus or to fund the operating expenses of the Borough Board, thereby reducing the Annual Fire District Budget which is presented to the Township Board, and ultimately to the voters of

Hopewell Township and Hopewell Borough at their annual elections pursuant to N.J.S.A.
40A:14-72 et seq.

16: Complete Agreement

This Agreement sets forth the entire understanding of the parties as to the subject matter therein and may not be modified except in a writing executed by both parties.

17: Notices

Unless otherwise stated herein, any notices or communications under this Agreement shall be in writing and shall be hand-delivered, mailed or e-mailed to the party receiving such communication at the address specified above or such other address as either party may in future specify to the other party.

18: Governing Law

This Agreement shall be governed by and construed in accordance with the laws of the State of New Jersey.

19: Dispute Resolution

In the event of any dispute under this Agreement and by mutual agreement between the parties, such disputes shall be settled by arbitration in accordance with the rules of the American Arbitration Association, and judgment upon the award may be entered in any Court having jurisdiction thereof. The arbitration shall be supervised by an independent mediator to be selected by the parties.

20: Waiver

Failure on any party to exercise any right provided for herein shall not be deemed to be a waiver of any right hereunder.

21: Successors

This Agreement shall be binding upon the parties- respective successors and permitted assigns.

22: Severability

In the event anyone or more of the provisions of this Agreement or any Schedule is invalid or otherwise unenforceable, the enforceability of remaining provisions shall be unimpaired.

ADDENDUM

The Borough Board will endeavor to develop policies and procedures geared to lowering the ISO rating of the Borough and the regional districts.

SIGNATURE PAGE FOLLOWS:

IN WITNESS WHEREOF, the parties hereunto set their signatures and seals to the foregoing 10
page AGREEMENT FOR FIRE PROTECTION SERVICES this 26 day of

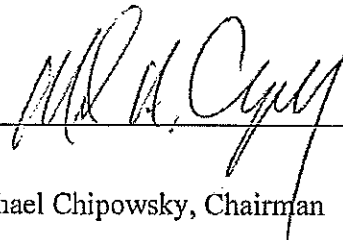
August, 2016.

Attest:

HOPEWELL TOWNSHIP, FIRE DISTRICT NO. 1,

Board of Fire Commissioners

By:

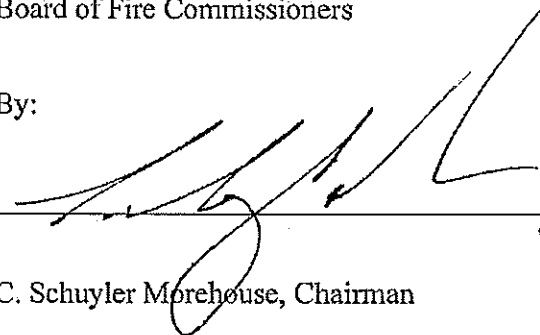


Michael Chipowsky, Chairman

HOPEWELL BOROUGH, FIRE DISTRICT NO. 1,

Board of Fire Commissioners

By:


_____ 8/24/16

C. Schuyler Morehouse, Chairman

<u>TYPE</u>	<u>VIN</u>	<u>NAME</u>	<u>ASSIGNED</u>	<u>Replacement Value</u>
1966 DODGE BRUSH VEH	2461646114	BRUSH 52	Motorpool	\$50,000
1990 FEDERAL PUMPER	46JBAA8XL1003378	ENGINE52	Motorpool	\$400,000
1992 FEDERAL PUMPER	4ENRAAA8XN1009921	RESCUE 52	Motorpool	\$700,000
1996 FORD F 350	1FT JW36F2TEB24293	UTILITY52	Motorpool	\$50,000
1998 JEEP CHEROKEE	1J4FJ2853WL183856	SQUAD CAR 152	Motorpool	\$25,000
1998 FORD AMB BLS	1FDXE40F4WHA63166	AMB 152-2	Motorpool	\$140,000
2002 FORD AMB BLS	1FDXE45F32HB69496	AMB 152-1	Motorpool	\$140,000
2006 E-ONE QUINT	4EN3AAA876A001203	QUINT 52	Motorpool	\$1,000,000
2008 Ford Expedition	1FMFU16598LA63286	FIRE CAR 52	Motorpool	\$70,000
2011 FORD F550 HACKNEY	1FDUF5HT2BEC37392	SPECIAL SERVICES 52	Motorpool	\$120,000
2013 KENWORTH/SUTPHEN TANKER	1NKDL4EXXDJ367234	TANKER 52	Motorpool	\$350,000
		Total		\$2,615,000

FIRE DISTRICT SCHEDULE OF COMMISSIONERS AND OFFICERS

HOPEWELL BOROUGH FIRE DISTRICT NO. 1

FISCAL YEAR: January 1, 2017 to December 31, 2017

Complete the attached table for all persons required to be listed per #1-2 below.

- 1) List all of the Fire District's current commissioners and officers and amount of compensation from the Fire District and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Fire District's former commissioners and officers who received more than \$10,000 in reportable compensation from the Fire District and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the Fire District with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the Fire District's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the Fire District's top management official and top financial official as officers, if applicable. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Fire District's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the calendar year 2015.

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Fire District either by function or by physical location.

Fire District Schedule of Commissioners and Officers (Continued)

Hopewell Borough Fire District No. 1
Mercer County

Reportable Compensation from Fire District (W-2/1099)									
Name	Title	Average Hours per Week Dedicated to Position	Position		Reportable Compensation from Fire District (W-2/1099)				Total Compensation All Public Entities
			Commissioner	Former Officer	Base Salary/Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from the Fire District (health benefits, pension, etc.)	
1 Morehouse	Chairman	5 X	5 X		None	None	None	None	
2 Davies	Secretary	5 X	5 X		None	None	None	None	
3 Evans	Treasurer	5 X	5 X		None	None	None	None	
4 Bovenzier	Commissioner	5 X	5 X		None	None	None	None	
5 Myers	Commissioner	5 X	5 X		None	None	None	None	
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
Total:					\$ - \$	\$ - \$	\$ - \$	\$ - \$	\$ - \$

Enter the total number of employees/ independent contractors who received more than \$100,000 in total reportable compensation for the most recent fiscal year completed:

None

Schedule of Health Benefits - Detailed Cost Analysis

Hopewell Borough Fire District No. 1
Mercer County

Active Employees - Health Benefits - Annual Cost									
	# of Covered Members (Medical & Rx) Proposed Budget	Annual Cost Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Current Year Cost	\$ Increase (Decrease)	% Increase (Decrease)	
Single Coverage	None		#VALUE!	None		#VALUE!	#VALUE!	#VALUE!	
Parent & Child			-			-	-	#DIV/0!	
Employee & Spouse (or Partner)			-			-	-	#DIV/0!	
Family			-			-	-	#DIV/0!	
Employee Cost Sharing Contribution (enter as negative -)								#DIV/0!	
Subtotal	0		#VALUE!	0		#VALUE!	#VALUE!	#VALUE!	
Commissioners - Health Benefits - Annual Cost									
Single Coverage	None		#VALUE!	None		#VALUE!	#VALUE!	#VALUE!	
Parent & Child			-			-	-	#DIV/0!	
Employee & Spouse (or Partner)			-			-	-	#DIV/0!	
Family			-			-	-	#DIV/0!	
Employee Cost Sharing Contribution (enter as negative -)								#DIV/0!	
Subtotal	0		#VALUE!	0		#VALUE!	#VALUE!	#VALUE!	
Retirees - Health Benefits - Annual Cost									
Single Coverage	None		#VALUE!	None		#VALUE!	#VALUE!	#VALUE!	
Parent & Child			-			-	-	#DIV/0!	
Employee & Spouse (or Partner)			-			-	-	#DIV/0!	
Family			-			-	-	#DIV/0!	
Employee Cost Sharing Contribution (enter as negative -)								#DIV/0!	
Subtotal	0		#VALUE!	0		#VALUE!	#VALUE!	#VALUE!	
GRAND TOTAL	0		#VALUE!	0		#VALUE!	#VALUE!	#VALUE!	

Is medical coverage provided by the SHBP (Yes or No)?
Is prescription drug coverage provided by the SHBP (Yes or No)?

N/A
N/A

Hopewell Borough Fire District No. 1
Mercer County

*Legal Basis for Benefit
(check applicable items)*

Page N-6

Instructions:

Input requested information in highlighted boxes only. Information input into yellow boxes will automatically fill throughout the rest of the workbook. Please round to the nearest whole dollar. No pennies.

The Levy Cap worksheets simplify data entry by having the user enter most data on support pages and some from this sheet. By filling in the highlighted cells on this page, each worksheet will reflect the information and automatically calculate the formulas on each individual worksheet.

Enter the name of the fire district and county below. This will populate the name of the fire district and the county throughout the workbook.

Name of Fire District:

Hopewell Borough Fire District No. 1

County:

Mercer County

Levy Cap Calculation Summary

2016 Adopted Budget - Amount to be Raised by Taxation	\$ 185,767
Cap Bank Available from 2014 (See Levy Cap Certification)	799
Cap Bank Available from 2015 (See Levy Cap Certification)	-
Cap Bank Available from 2016 (See Levy Cap Certification)	59,591
Cap Bank Used from 2014	-
Cap Bank Used from 2015	-
Cap Bank Used from 2016	-
Changes in Service Provider (+/-)	
DLGS Approved Adjustments	
Cancelled or Unexpended Referendum Amount (Enter as a positive number)	
Assessed Valuation of District for adopted budget	317,720,355
New Ratables - Increase in Valuations (New Construction and Additions)	458,800
Adopted Fire District Tax Rate (three decimals) per \$100	\$0.060
Projected Tax Rate based upon Proposed Levy	0.061410057