

Treasurer's Report

June 10, 2015

2015-017

Bills are submitted in the following amounts:

2015 Budget	\$50,828.88(including a payment made to Liberty Mutual \$3677.34)
For a total of	\$ 50,828.88
Quarterly LOSAP transfer:	\$
Grand Total:	\$50,828.88

Certification of Funds:

All payments on the attached bill list have been charged to the 2015 budget. As per the attached budget reports, all accounts are within the budgeted limits.

Roll Call Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Chairperson Morehouse	x			
Commissioner Bovenizer	x			
Commissioner Myers	x			
Commissioner Evans				
Commissioner Anderson			x	

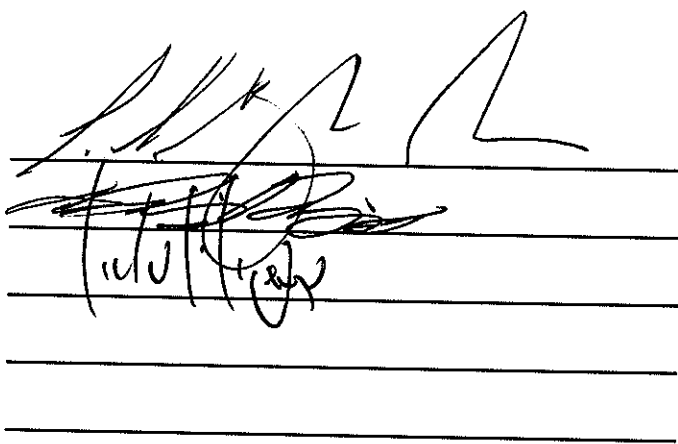
Chairperson Morehouse

Commissioner Bovenizer

Commissioner Myers

Commissioner Evans

Commissioner Anderson



Treasurer's Report

July 8, 2015

2015-018

Bills are submitted in the following amounts:

2014 Budget	\$12,784.00
2015 Budget	\$17,244.18 (including a payment made to Liberty Mutual \$3677.34)
For a total of	\$30,028.18
Quarterly LOSAP transfer:	\$
Grand Total:	\$30,028.18

Certification of Funds:

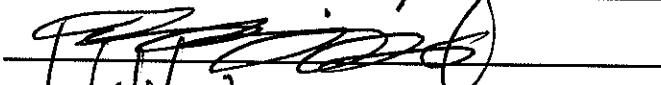
All payments on the attached bill list have been charged to the 2015 budget. As per the attached budget reports, all accounts are within the budgeted limits.

Roll Call Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Chairperson Morehouse	✓			
Commissioner Bovenizer	✓			
Commissioner Myers	✓			
Commissioner Evans	✓			
Commissioner Anderson	✓			

Chairperson Morehouse



Commissioner Bovenizer



Commissioner Myers



Commissioner Evans



Commissioner Anderson



2015-20

Treasurer's Report

August 12, 2015

2015-20

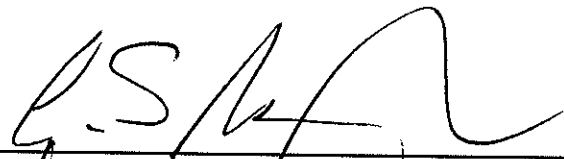
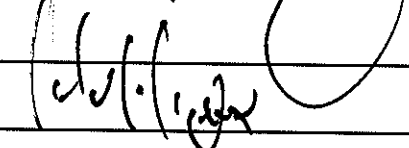



Bills are submitted in the following amounts:

2015 Budget	\$75,505.64 (including a payment made to Liberty Mutual \$3677.34)
For a total of	\$75,505.64
Quarterly LOSAP transfer:	\$
Grand Total:	\$75,505.64

Certification of Funds:

All payments on the attached bill list have been charged to the 2015 budget. As per the attached budget reports, all accounts are within the budgeted limits.

Roll Call Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Chairperson Morehouse	^			
Commissioner Bovenizer			x	
Commissioner Myers	a			
Commissioner Evans			x	
Commissioner Anderson	o			

Chairperson Morehouse	
Commissioner Bovenizer	
Commissioner Myers	
Commissioner Evans	
Commissioner Anderson	

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1  
IN THE BOROUGH OF HOPEWELL, COUNTY OF MERCER  
AUTHORIZING FINANCING FOR THE PURCHASE OF FIRE APPARATUS**

**RESOLUTION #15-21**

WHEREAS, the purchase of an aerial fire apparatus was completed through E-One and the apparatus was delivered in August 2006;

WHEREAS, financing with Hopewell Valley Community Bank for a one year term was approved in August 2014 and is now due to be completed;

WHEREAS, pursuant to this finance agreement payment will be made to Hopewell Valley Community Bank in the amount of a \$52,449.31 principal payment and a \$2,622.47 interest payment on or before August 22, 2015;

NOW, THEREFORE BE IT RESOLVED by the Board of Fire Commissioners of Hopewell Borough, District 1 that financing for the aerial apparatus with Hopewell Valley Community Bank shall be completed in the amount of \$55,071.78 at an interest rate of 5% and be it

IT IS FURTHER RESOLVED that the Chairman and Treasurer are authorized to execute the payment necessary to complete this transaction with Hopewell Valley Community Bank.

Roll Call Vote:    Yes    No    Abstain    Absent

Chairperson Morehouse  
Commissioner Anderson  
Commissioner Bovenizer  
Commissioner Evans  
Commissioner Myers



David Anderson  
Clerk to the Board  
August 12, 2015

BOARD OF FIRE COMMISSIONERS  
HOPEWELL BOROUGH  
FIRE DISTRICT NO. 1

RESOLUTION 2015-22

AUTHORIZING THE FIRE DISTRICT TO UTILIZE NATIONAL  
COOPERATIVE CONTRACTING THROUGH THE HOUSTON-GALVESTON  
AREA COUNCIL (H-GAC) AND TO ENTER INTO AN INTERLOCAL  
CONTRACT WITH H-GAC

WHEREAS, N.J.S.A. 52:34-6.2(b)(3) authorizes a fire district to purchase goods and to contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement that has been developed utilizing a competitive bidding process by another contracting unit within the State of New Jersey, or within any other state, when available; and

WHEREAS, the Houston-Galveston Area Council ("H-GAC") is a nationally-recognized and accepted cooperative purchasing contracting unit within the State of Texas that utilizes a competitive bid or competitive proposal process in awarding contracts for goods and services and is authorized by Texas law to extend its contracts to local government units nationwide; and

WHEREAS, the Board of Fire Commissioners of Hopewell Borough Fire District No. 1 ("Board") has determined that the fire district may realize significant time and cost savings on the procurement of various goods and services through utilizing the cooperative purchasing contracts of the H-GAC.

IT IS HEREBY RESOLVED by the Board of Fire Commissioners of Hopewell Borough Fire District No. 1, Mercer County, New Jersey, that the Board approves the fire district's participation in the Houston-Galveston Area Council's cooperative purchasing program for the purchase of goods and contracting for services; and

IT IS FURTHER RESOLVED that the Chairman and the Secretary of the Board are authorized to execute the Interlocal Contract for Cooperative Purchasing with H-GAC to join the cooperative purchasing program; and

IT IS FURTHER RESOLVED that no contract for the purchase of goods or provision of services with H-GAC vendors shall be awarded unless and until it is determined that (1) the use of the cooperative purchasing contract will result in cost savings after all factors, including charges for service, material, and delivery, have been considered, (2) the vendor under consideration complies with applicable New Jersey procurement documentation requirements, (3) the contract under consideration meets New Jersey standards and, (4) public notice of the Board's intent to award a national cooperative contract is published at least ten (10) days before the contract is awarded. Each award of a national cooperative contract shall be authorized by Resolution of the Board; and

IT IS FURTHER RESOLVED that a copy of the Interlocal Contract for Cooperative Purchasing will be available at the offices of the Board for public inspection.

**Board of Commissioners Recorded Vote**

Member	Aye	Nay	Abstain	Absent
MOREHOUSE	✓			
ANDERSON	✓			
BOVENIZER	✓			
EVANS	✓			
MYERS	✓			

Certified as a True Copy of a Resolution  
duly passed at a regular meeting of the Board  
held on October 14, 2015.

David O Anderson  
Secretary

October 14, 2015  
(Date)

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1 IN THE BOROUGH OF HOPEWELL, COUNTY OF MERCER  
AUTHORIZING THE RIGHT OF THE COMMISSIONERS TO GO INTO CLOSED SESSION**

**RESOLUTION 15-23**

**WHEREAS**, the Open Public Meetings Act (NJSA 10:4-12(b) et seq.) authorizes a public body to meet in closed session under certain limited circumstances; and

**WHEREAS**, the Board has determined that it is necessary to adjourn to closed session at this time to discuss a personnel matter that might constitute an unwarranted invasion of individual privacy if disclosed;

**NOW THEREFORE BE IT RESOLVED** by the Board of Fire Commissioners of Hopewell Borough, District 1 that the Board will adjourn to closed session for purposes of discussing a personnel matter involving LOSAP, and that matters discussed will be made public if and when the confidentiality of same no longer may constitute an unwarranted invasion of individual privacy; and

**IT IS FURTHER RESOLVED** that the Board will resume its regular meeting, open to the public, at the conclusion of the closed session.

Roll Call Vote	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Chairperson Morehouse	x			
Commissioner Anderson	x			
Commissioner Bovenizer	x			
Commissioner Evans	x			
Commissioner Myers	x			

David Anderson

Clerk to the Board

October 14, 2015

Treasurer's Report

24

September 9, 2015

2015-24

Bills are submitted in the following amounts:

2015 Budget \$28,858.32 (including a payment made to Liberty Mutual \$3677.12)

For a total of \$28,858.32

Quarterly LOSAP transfer: \$

Grand Total: \$28,858.32

Certification of Funds:

All payments on the attached bill list have been charged to the 2015 budget. As per the attached budget reports, all accounts are within the budgeted limits.

Roll Call Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Chairperson Morehouse	✓			
Commissioner Bovenizer	✓			
Commissioner Myers	✓			
Commissioner Evans	✓			
Commissioner Anderson			✓	

Chairperson Morehouse \_\_\_\_\_

Commissioner Bovenizer \_\_\_\_\_

Commissioner Myers \_\_\_\_\_

Commissioner Evans \_\_\_\_\_

Commissioner Anderson \_\_\_\_\_



**BOARD OF FIRE COMMISSIONERS  
Hopewell Borough Fire District No. 1  
PO Box 141  
Hopewell, New Jersey 08525**

RESOLUTION 15-25

SALE OF SURPLUS PROPERTY NO LONGER NEEDED FOR PUBLIC USE  
ON AN ONLINE AUCTION WEBSITE

WHEREAS the fire district is the owner of certain Motorola VHF portable radios and accessories which are no longer needed for public use and which, by Resolution 15-19 (July 8, 2015) the commissioners authorized the sale of through a public auction conducted on GovDeals.com; and

WHEREAS, the commissioners wish to delineate more clearly some terms of sale of said radios on the GovDeals website;

IT IS HEREBY RESOLVED by the Commissioners of Fire District No. 1 in the Borough of Hopewell, Mercer County, New Jersey, as follows:

1. The sale of the surplus Motorola portable radios no longer needed for public use shall be conducted through GovDeals.com at an auction to begin on November 20, 2015 and a minimum starting bid for their sale shall be set at \$1000.00.
2. The sale shall be advertised as required by statute.
3. In all other respects Resolution 15-19 dealing with the sale of these radios shall remain in effect.

<u>Roll Call Vote:</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Chairperson Morehouse	x			
Commissioner Anderson	x			
Commissioner Bovenizer	x			
Commissioner Evans			x	
Commissioner Myers			x	

Certified to be a true copy of a Resolution duly adopted by the Board at a meeting held on  
November 4, 2015

\_\_\_\_\_  
Clerk of the Board

Treasurer's Report

October 14, 2015

2015-26

Bills are submitted in the following amounts:

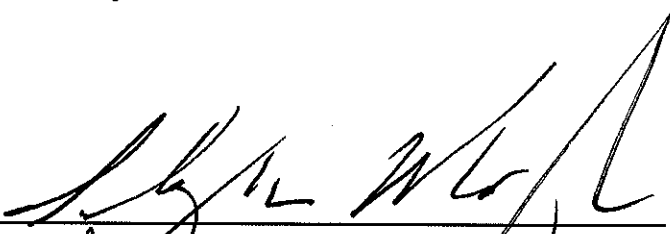
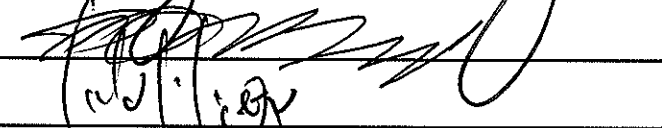
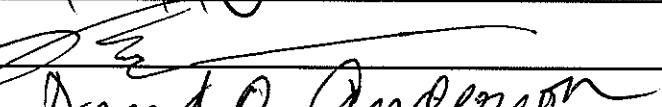


	2015 Budget	\$17,740.88
For a total of		\$17,740.88
Quarterly LOSAP transfer:		\$
Grand Total:		\$17,740.88

Certification of Funds:

All payments on the attached bill list have been charged to the 2015 budget. As per the attached budget reports, all accounts are within the budgeted limits.

Roll Call Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
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- Chairperson Morehouse ✓
- Commissioner Bovenizer ✓
- Commissioner Myers ✓
- Commissioner Evans ✓
- Commissioner Anderson ✓

Chairperson Morehouse	
Commissioner Bovenizer	
Commissioner Myers	
Commissioner Evans	
Commissioner Anderson	

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1 IN THE BOROUGH OF HOPEWELL, COUNTY OF MERCER  
AUTHORIZING THE RIGHT OF THE COMMISSIONERS TO GO INTO CLOSED SESSION**

**RESOLUTION 15- 27**

**WHEREAS**, the Open Public Meetings Act (N.J.S.A. 10:4-12(b) et seq.) authorizes a public body to meet in closed session under certain limited circumstances; and

**WHEREAS**, the Board has determined that it is necessary to adjourn to closed session at this time to discuss contract negotiations, including matters which involve attorney-client privilege;

**NOW THEREFORE BE IT RESOLVED** by the Board of Fire Commissioners of Hopewell Borough, District 1 that the Board will adjourn to closed session for purposes of discussing pending contract negotiations with East Amwell Township Fire District #1 dealing with primary fire coverage to parts of the East Amwell district, and that matters discussed will be made public upon final resolution of the negotiations; and

**IT IS FURTHER RESOLVED** that the Board will resume its regular meeting, open to the public, at the conclusion of the closed session.

Roll Call Vote	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Chairperson Morehouse	x			
Commissioner Anderson	x			
Commissioner Bovenizer	x			
Commissioner Evans				x
Commissioner Myers				x

David Anderson

Clerk to the Board

November 4, 2015

Treasurer's Report

November 4, 2015

2015-28

Bills are submitted in the following amounts:

	2015 Budget	\$17,425.11
For a total of		\$17,425.11

Grand Total:	\$17,425.11
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Certification of Funds:

All payments on the attached bill list have been charged to the 2015 budget. As per the attached budget reports, all accounts are within the budgeted limits.

Roll Call Vote:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
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- Chairperson Morehouse
- Commissioner Bovenizer
- Commissioner Myers
- Commissioner Evans
- Commissioner Anderson

Chairperson Morehouse

[Handwritten Signature]

Commissioner Bovenizer

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Commissioner Myers

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Commissioner Evans

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Commissioner Anderson

Dana Anderson

# 2016 FIRE DISTRICT BUDGET RESOLUTION

## HOPEWELL BOROUGH FIRE DISTRICT NO. 1

2015-29

FISCAL YEAR: January 1, 2016 to December 31, 2016

WHEREAS, the Annual Budget for the Hopewell Borough Fire District No. 1 (the "Fire District") for the fiscal year beginning January 1, 2016 and ending December 31, 2016 has been presented before the Board of Commissioners of the Fire District at its open public meeting of December 9, 2015; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.) and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$526,895, which includes an amount to be raised by taxation of \$185,767, and Total Appropriations of \$526,895; and

WHEREAS, the amount to be raised by taxation to support the district budget shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A. 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District has taken into account the assessed valuation of taxable property in the Fire District;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District, at an open public meeting held on December 9, 2015 that the Annual Budget, including all related schedules, of the Fire District for the fiscal year beginning January 1, 2016 and ending December 31, 2016 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Fire District's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Fire District will consider the Annual Budget for adoption on January 13, 2016.

*David O Anderson*  
(Secretary's Signature)

December 9, 2015  
(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Schuyler Morehouse	X			
David Anderson	X			
Paul Evans	X			
Mark Bovenizer	X			
Mel Myers	X			

Treasurer's Report

December 9, 2015

2015-30

Bills are submitted in the following amounts:

2015 Budget \$88,850.44  
For a total of

Grand Total: \$88,850.44

Certification of Funds:

All payments on the attached bill list have been charged to the 2015 budget. As per the attached budget reports, all accounts are within the budgeted limits.

Roll Call Vote:

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Chairperson Morehouse	✓			
Commissioner Bovenizer	✓			
Commissioner Myers	✓			
Commissioner Evans	✓			
Commissioner Anderson	✓			

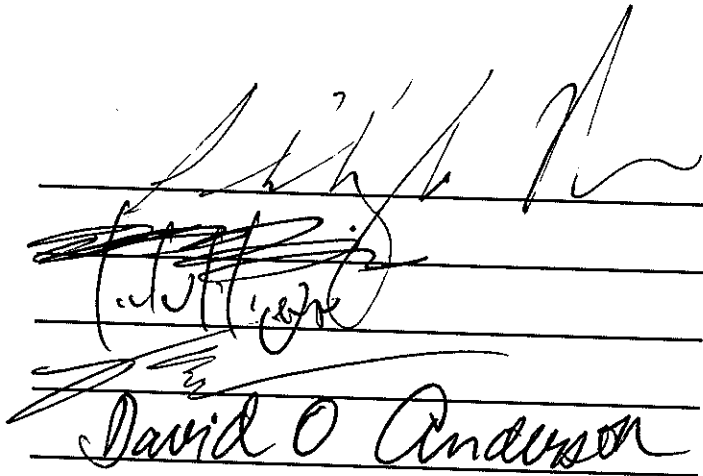
Chairperson Morehouse

Commissioner Bovenizer

Commissioner Myers

Commissioner Evans

Commissioner Anderson



HOPEWELL BOROUGH BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT NO. 1  
HOPEWELL, NJ 08525

Resolution # 15-31

RESOLUTION TO TRANSFER FUNDS BETWEEN LINE ITEMS IN 2015 BUDGET

WHEREAS, the voters in Hopewell Borough Fire District No. 1 in the County of Mercer, State of New Jersey, approved line item operating appropriations in the 2015 fire district budget; and

WHEREAS, it has become apparent that expenditures incurred during 2015 will exceed the sums appropriated in certain line items; and

WHEREAS, there are excess funds remaining in other operating appropriations in the 2015 budget available to offset the insufficiencies in these line items; and

WHEREAS, NJSA 40A:14-78.9 authorizes a Fire District during the last two months of the fiscal year to transfer amounts in the budget from line items of the operating appropriations section with excess appropriations to those with appropriations deemed to be insufficient;

NOW, THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of Hopewell Borough Fire District No. 1 in the County of Mercer, State of New Jersey, that

In the 2015 Fire District Budget transfers from the following line items with excess appropriations to those with insufficient appropriations are approved as follows:

1. \$ 100.00 from Vehicle Fuel to Accounting
2. \$ 100.00 from Vehicle Fuel to Admin-Cmsrs Only
3. \$ 250.00 from Vehicle Fuel to Advertising
4. \$ 300.00 from Vehicle Fuel to Radio Equipment
5. \$ 1000 from Vehicle Fuel to Radio Repair
6. \$ 3000 from Vehicle Fuel to Equipment
7. \$ 2000 from Training to Equipment
8. \$ 1000 from Training to Utilities
9. \$400 from EMU veh Maint to Veh Repair
10. \$2000 from Dispatch to FD Budget
11. \$700.00 from Community Service to Vol Admin
12. \$600.00 from Rent to Telephones

Roll Call Vote:

Yes

No

Abstain

Absent

Chairperson Morehouse  
Commissioner Anderson  
Commissioner Bovenizer  
Commissioner Evans  
Commissioner Myers

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8  
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Resolution passed 5 to 0

Heather Varrasse  
Clerk to the Board  
December 9, 2015

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Certified as a true copy of a  
Resolution duly adopted by the  
Board on December 9, 2015.

David O. Anderson  
David O. Anderson, Secretary



**THE COMMISSIONERS OF FIRE DISTRICT NO. 1 IN THE BOROUGH OF HOPEWELL, COUNTY OF MERCER  
AUTHORIZING THE RIGHT OF THE COMMISSIONERS TO GO INTO CLOSED SESSION**

**RESOLUTION 15-32**

**WHEREAS**, the Open Public Meetings Act (NJSA 10:4-12(b) et seq.) authorizes a public body to meet in closed session under certain limited circumstances; and

**WHEREAS**, the Board has determined that it is necessary to adjourn to closed session at this time to discuss a personnel matter that might constitute an unwarranted invasion of individual privacy if disclosed;

**NOW THEREFORE BE IT RESOLVED** by the Board of Fire Commissioners of Hopewell Borough, District 1 that the Board will adjourn to closed session for purposes of discussing a personnel matter involving LOSAP, and that matters discussed will be made public if and when the confidentiality of same no longer may constitute an unwarranted invasion of individual privacy; and

**IT IS FURTHER RESOLVED** that the Board will resume its regular meeting, open to the public, at the conclusion of the closed session.

Roll Call Vote	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Chairperson Morehouse	✓			
Commissioner Anderson	✓			
Commissioner Bovenizer	✓			
Commissioner Evans	✓			
Commissioner Myers	✓			

David Anderson  
Clerk to the Board  
December 9, 2015

