

**MEETING MINUTES**  
**BOARD OF FIRE COMMISSIONERS**  
**HOPEWELL BOROUGH DISTRICT NO.1**

September 12, 2018

**PRESENT:** Chairman Morehouse

Cmsr. Bovenizer

Cmsr. Davies

**ABSENT:** Cmsr. Evans

Cmsr. Myers

**Call to Order:** The scheduled meeting of the Board of Fire Commissioners was called to order at 7:35pm by Chairman Morehouse following proof of compliance with the Open Public Meetings Act. Notice of the meeting was given through the Annual Meeting Notice and was filed with the municipal clerk, posted at the municipal building, the board's office, the fire district website, and advertised in the official newspapers of the district as required by law and provided to anyone requesting same prior to the meeting.

**Minutes:**

Motioned by Commissioner Bovenizer and seconded by Commissioner Davies to approve the meeting minutes of the July 11, 2018 meeting as submitted. Motion passed with 2 absences.

Minutes approval from May 9, 2018 and August 8, 2018 were postponed.

**Public Comment:** There was no public comment.

**Treasurer's Report: Resolution 18-29**

A copy of the treasurer's report was made available to each commissioner with a list and description of the bills to be paid. The Chief Financial Officer previously certified that there were sufficient funds in the 2018 budget to pay the bills and designated the account to which each would be charged.

1. Bills were submitted to be paid from the 2018 budget of for a total of \$40,945.49. An additional bill in the amount of \$180.00 was also included in the approval as it was tabled at last months' meeting. The complete total is \$41,125.49. Motioned by Commissioner Bovenizer and seconded by Commissioner Davies to pay the bills as submitted with a roll call vote.
2. The list of encumbrances from the 2018 budget was given to the Board for review.

**Hopewell Fire Department Administration:**

The fire department will be cooking hamburgers and hot dogs for the Harvest Moon Festival which takes place the night before the Harvest Fair.

**Ladies Auxiliary-**

A member of the Ladies Auxiliary passed away. Her name will be posted on the Memoriam board on the front of the building.

**EMU Chief Report:**--There were 27 calls for the month of August with one scratched calls. 3 members passed the EMT test and gained certification. There was discussion on the 2<sup>nd</sup> employee from HVES being stationed at the firehouse and what role that employee will play.

**Fire Chief Report:**— There were 19 calls in August with one structure assignment in 51's district, which was caused by a birds nest. There were 2 calls in East Amwell. Rescue 52 was taken down to Wildwood for display at the Firefighters Convention. Once it is back it will be going to the shop for some final repairs from the punch list of items which need to be fixed. The wet down for the Rescue occurred on August 18<sup>th</sup> and was a big success. Everyone had a great time and many T shirts and mugs were sold. There was a discussion about the door access system, which seems to be failing. At the monthly fire department meeting, a motion was read to replace the access system not to exceed \$20, 000. It was discussed that the commissioners may pay for a portion of the bill if not the whole bill. Before going forward, a few people from the firehouse will be looking at the system to see if there is an easier fix than replacing the whole system. It was mentioned again that the EMU could use some members from the fire department to drive the ambulances and the Chief's were encouraged to work together to accomplish that goal.

**Fire Official Report:** On file and a copy was provided to the Commissioners.

**Committee Reports**—There was no report regarding insurance.

**LOSAP**—There was no report.

The auction of the old Rescue 52 was discussed. It was determined the truck go on the auction site, GovDeals.com on October 1<sup>st</sup>, 2018 for a period of 2 weeks with a \$25,000 minimum bid. Commissioner Bovenizer will put up the information and keep track of the auction.

There will be a budget work session at the advertised work session meeting on September 26, 2018. Chairman Morehouse encouraged the chiefs to have a flat budget with very few increases if possible.

**Adjournment:** There being no further business to come before the board, on a motion by Cmsr. Bovenizer and seconded by Cmsr. Davies approved the meeting adjourned at 857. The next regularly scheduled meeting of the board will be held on October 10 2018.

