

MEETING MINUTES
BOARD OF FIRE COMMISSIONERS
HOPEWELL BOROUGH DISTRICT NO.1

October 10, 2018

PRESENT: Cmsr. Morehouse
Cmsr. Bovenizer
Cmsr. Davies
Cmsr. Evans
Cmsr. Myers

ABSENT:

Call to Order: The scheduled meeting of the Board of Fire Commissioners was called to order at 7:30pm by Chairman Morehouse following proof of compliance with the Open Public Meetings Act. Notice of the meeting was given through the Annual Meeting Notice and was filed with the municipal clerk, posted at the municipal building, the board's office, the fire district website, advertised in the official newspapers of the district as required by law and provided to anyone requesting same prior to the meeting.

Minutes:

Motioned by Commissioner Evans and seconded by Commissioner Davies to approve the meeting minutes of May 9, 2018. Motion passed with two abstentions.

Motioned by Commissioner Bovenizer and seconded by Commissioner Myers to approve the meeting minutes of August 8, 2018. Motion passed with two abstentions.

Motioned by Commissioner Bovenizer and seconded by Commissioner Davies to approve the meeting minutes of September 12, 2018. Motion passed with two abstentions.

Public Comment: There was no public comment.

Treasurer's Report: Resolution 18-30

A copy of the treasurer's report was made available to each commissioner with a list and description of the bills to be paid. The Chief Financial Officer previously certified that there were sufficient funds in the 2018 budget to pay the bills and designated the account to which each would be charged.

1. Bills were submitted to be paid from the 2018 budget of \$20,122.02 for a total of \$20,122.02. Motioned by Commissioner Myers and seconded by Commissioner Bovenizer to pay the bills as submitted with a roll call vote.
2. The list of encumbrances from the 2018 budget was given to the Board for review.

The budget is tracking correctly for the year and it was decided next month the cash money from petty cash would be deposited back in to the bank as there is no need to have it in cash form.

Hopewell Fire Department Administration:

Over \$900.00 was earned from the coin test which took place on Cruise night. There was a low turnout for the Harvest Moon concert for which the fire department cooked hamburgers and hot dogs.

Ladies Auxiliary-

No report given.

EMU Chief Report:--There were 24 calls for the month of September with 5 scratches. 3 of those scratched calls were in East Amwell. There was a discussion about what the role of the 2nd career person would be. State licensing was also discussed. Chairman Morehouse asked Commissioner Myers to look into state licensing and between Commissioner Myers and Chief Brown make a recommendation as to whether or not it would be advantageous to go with state licensing. One of the ambulances has cosmetic damage due to an incident on a fire scene.

Fire Chief Report:— There were 18 calls for the month of September. There were two fires in the past week. One was a result of an electrical hazard outside of the house. The night before this meeting there was a structure fire in an older house which was balloon construction. The turnout for both fires was outstanding. Rescue 52 should be coming back from the distributor in the next week. On Saturday October 13, 2018 the fire department will be participating in the Hopewell Township Safety Day at the Hopewell Township Municipal building.

Fire Official Report: On file and a copy was provided to the Commissioners.

Committee Reports

Budget-Commissioner Davies, Commissioner Bovenizer, Deputy Mullen and Chief Brown went over the budget and made recommendations and plugged in the numbers to the budget. All the numbers worked in the budget and it was decided to not buy a command vehicle in 2019. Commissioner Bovenizer will present the budget to the Hopewell Township Board of Fire Commissioners on October 25th, 2018.

Adjournment: There being no further business to come before the board, on a motion by Cmsr. Bovenizer and seconded by Cmsr. Davies approved the meeting adjourned at 9:08. The next regularly scheduled meeting of the board will be held on November 14, 2018.

