

MEETING MINUTES
BOARD OF FIRE COMMISSIONERS
HOPEWELL BOROUGH DISTRICT NO.1

October 11, 2017

PRESENT: Cmsr. Morehouse
Cmsr. Bovenizer
Cmsr. Davies
Cmsr. Evans
Cmsr. Myers (arrived at 7:32)

ABSENT:

Call to Order: The scheduled meeting of the Board of Fire Commissioners was called to order at 7:30pm by Chairman Morehouse following proof of compliance with the Open Public Meetings Act. Notice of the meeting was given through the Annual Meeting Notice and was filed with the municipal clerk, posted at the municipal building, the board's office, the fire district website, and advertised in the official newspapers of the district as required by law.

Minutes:

Motioned by Commissioner Bovenizer and seconded by Commissioner Evans to approve the meeting minutes of September 13, 2017 with one change. It was suggested to change bank to cap bank. Motion passed unanimously .

Public Comment: There was no public comment.

Treasurer's Report: Resolution 17-30

A copy of the treasurer's report was made available to each commissioner with a list and description of the bills to be paid. The Chief Financial Officer previously certified that there were sufficient encumbered funds in the 2017 budget to pay the bills and designated the account to which each would be charged.

1. Bills were submitted to be paid from the 2017 budget of \$13,132.88 including an insurance payment to AmeriHealth on September 19, 2017 for \$3,484.60, for a total of \$16,617.48. Motioned by Commissioner Bovenizer and seconded by Commissioner Davies to pay the bills as submitted with a roll call vote.
2. The list of encumbrances from the 2017 budget was given to the Board for review.

The 2018 budget was reviewed and discussed. Some adjustments were made to the budget to accommodate the purchase of Class B uniforms. Commissioner Bovenizer emailed a copy of the updated budget to the Commissioners.

Commissioner Bovenizer left the meeting at 8:35.

Hopewell Fire Department Administration:

No report given.

Ladies Auxiliary-

No report given.

EMU Chief Report:--There were 22 calls for the month of September with 0 scratches. 3 of those calls were in East Amwell. 1 member graduated from EMT class and 3 members are now taking the EMT class. The fire department and emergency medical unit are making a cooperative effort to address EMT personnel needs.

Fire Chief Report:— There were 13 calls in September. The fire department had an officers meeting. The engineers are going to go through the trucks to see what needs to be fixed on each truck and then try to have it fixed in 2017 before the end of the year. Chief Novak found a new fire gear company which may be cheaper than the current company. Pump, ladder and hose testing was completed. The fire department will not receive a fine for the ladder which was involved in the injury of firefighters. There was no fault found or fine levied in connection with the ladder involved in the injury of firefighters.

There is one last thing required by PEOSHA regarding the inspection. The fire company needs to list anything in the firehouse which produces heat. The siren box on Louellen Street was sent out for repair. There are pictures on the fire department website of the Rescue truck in production. There was a fire at the Cambridge School in Pennington. A ceiling fan in the bathroom caught on fire and then fell into the toilet which extinguished the fire. Preplanning is going to be the focus for 2018.

Deputy Chief Mullen was promoted to the position of Deputy Director of OEM for Hopewell Township.

Fire Official Report: On file and a copy was provided to the Commissioners.

Committee Reports—There was no report regarding insurance.

Insurance- Commissioner Myers completed a renewal questionnaire from Nottingham Insurance for 2018. Commissioner Myers also spoke to Peter Jefferies regarding workers compensation insurance. There are now other insurance companies who are getting back into workers compensation policies. There is no indication that the fire commissioners will be dropped from the current workers compensation company, AmTrust, but Commissioner Myers will keep an eye on the situation.

Adjournment: There being no further business to come before the board, on a motion by Cmsr. Davies and seconded by Cmsr. Evans approved the meeting adjourned at 9:30 The next regularly scheduled meeting of the board will be held on November 8, 2017.