

MEETING MINUTES
BOARD OF FIRE COMMISSIONERS
HOPEWELL BOROUGH DISTRICT NO.1
MARCH 8, 2017

PRESENT: Cmsr. Bovenizer
Cmsr. Davies
Cmsr. Evans
Cmsr. Myers (arrived at 8:01)

ABSENT: Cmsr. Morehouse

Call to Order: The scheduled meeting of the Board of Fire Commissioners was called to order at 7:30pm by Commissioner Bovenizer following proof of compliance with the Open Public Meetings Act. Notice of the meeting was given through the Annual Meeting Notice and was filed with the municipal clerk, posted at the municipal building, the board's office, the fire district website, and advertised in the official newspapers of the district as required by law.

Oath of office: Attorney Griswold swore in Commissioner Davies at the beginning of the meeting and swore in Commissioner Myers when he arrived at 8:01.

Organization of Board:

Motioned by Commissioner Bovenizer and seconded by Commissioner Davies to keep everyone's position on the board as in 2016.

Motion passed unanimously with 2 absences.

Commissioner Morehouse—Chairman

Commissioner Myers—Vice Chairman and Insurance Liaison

Commissioner Davies—Secretary and LOSAP officer

Commissioner Evans—Chief Financial Officer and Treasurer

Commissioner Bovenizer—PACO officer and Fire & EMU Liaison

Minutes:

On a motion by Commissioner Evans and seconded by Commissioner Davies the February 8, 2017 minutes were approved with two absences.

Public Comment: There was no public comment.

Treasurer's Report: 17-15

A copy of the treasurer's report was made available to each commissioner with a list and description of the bills to be paid. The Chief Financial Officer previously certified that there were sufficient encumbered funds in the 2016 budget and the 2017 budget to pay the bills and designated the account to which each would be charged.

1. Bills were submitted to be paid from the 2016 budget of \$1,394.79 and the 2017 budget of \$19,600.90 including an insurance payment to AmeriHealth on February 18, 2017 for \$3,484.60, for a total of \$24,480.29. Motioned by Commissioner Bovenizer and seconded by Commissioner Davies to pay the bills as submitted with a roll call vote.
2. The list of encumbrances from the 2016 budget and the 2017 budget was given to the Board for review.

Hopewell Fire Department Administration:

The Dinner Dance held on February 18, 2017 was a success and everyone had a good time at the event.

Ladies Auxiliary-

No report given.

EMU Chief Report:--There were 30 calls in February with no scratches. The STAT tracks were installed on the ambulances. 2 members have graduated from EMT class and 3 more members will be attending the summer EMT class in Somerset. There is one EMT on light duty.

Fire Chief Report:—There were 15 calls for the month of February. The Brick Farm Tavern had a fire in the exhaust system in the hood which activated the ansul system. This caused the fire department to shut down the restaurant until it could be fixed. There was also a fire at the Brick Farm Market on the one of the stoves. Food was left unattended. There was a fire at Capital Health Medical Center at Hopewell the day of the meeting which involved cooking oil. Assistant Chief Galatro solicited 3 quotes for truck maintenance and only one company submitted a quote. It was decided to go with Four Lanes End Fire Apparatus and the submitted quote of \$4025.00 for the year.

Resolution 17-16

On a motion by Commissioner Bovenizer and seconded by Commissioner Evans resolution 17-16 was passed awarding the quote for truck maintenance to Four Lanes End Fire Apparatus in the amount of \$4025.00 for 2017.

Motion passed with two absences.

The fire department moved forward with the new rescue truck and had a pre build meeting with Rosenbauer. It was decided to delete the CAFF system and instead install a split foam system. This is a cost savings of \$30,000; however the savings will be put towards change orders for the truck. New reels will be purchased as well as installing winches and all the lettering will be done at the factory. Once the change orders are approved the factory will start ordering the parts. It was decided to have a work session on March 22nd at 7:30 to discuss the change orders.

Fire Official Report: On file and a copy was provided to the Commissioners.

Committee Reports—There was no report from insurance or LOSAP.

It was reported the 2017 budget passed with a vote of 26-3. Commissioner Davies and Commissioner Myers were re-elected as commissioners with a vote of 28-0.

Annual Financial Disclosure Forms will be posted on the State website shortly for the Commissioners to fill out and submit.

Adjournment: There being no further business to come before the board, on a motion by Cmsr. Evans and seconded by Cmsr. Davies approved the meeting adjourned at 8:16. The next regularly scheduled meeting of the board will be held on April 12, 2017.