

MEETING MINUTES
BOARD OF FIRE COMMISSIONERS
HOPEWELL BOROUGH DISTRICT NO.1

December 13, 2017

PRESENT: Cmsr. Morehouse
Cmsr. Bovenizer
Cmsr. Davies
Cmsr. Myers

ABSENT: Cmsr. Evans

Call to Order: The scheduled meeting of the Board of Fire Commissioners was called to order at 7:30pm by Chairman Morehouse following proof of compliance with the Open Public Meetings Act. Notice of the meeting was given through the Annual Meeting Notice and was filed with the municipal clerk, posted at the municipal building, the board's office, the fire district website, and advertised in the official newspapers of the district as required by law.

Minutes:

Motioned by Commissioner Myers and seconded by Commissioner Bovenizer to approve the meeting minutes of November 8, 2017. Motion passed with one absence.

Public Comment: There was no public comment.

Treasurer's Report: 17-34

A copy of the treasurer's report was made available to each commissioner with a list and description of the bills to be paid. The Chief Financial Officer previously certified that there were sufficient funds in the 2017 budget to pay the bills and designated the account to which each would be charged.

1. Bills were submitted to be paid from the 2017 budget of \$64,731.81. Motioned by Commissioner Bovenizer and seconded by Commissioner Davies to pay the bills as submitted with a roll call vote.
2. The list of encumbrances from the 2017 budget was given to the Board for review.

Hopewell Fire Department Administration:

The tree lighting took place on December 2, 2017 and was well attended. 284 children were delivered presents for Operation Santa and over \$4500.00 was raised.

Ladies Auxiliary-

No report given.

EMU Chief Report:--There were 23 calls for November with two scratches. There has been an increase in the amount of calls to East Amwell, so perhaps another conversation should occur.

Fire Chief Report:—There was 23 calls for the month of November. The fire department was sent mutual aid to a fire just outside of Lambertville. The Quint and the Tanker along with Car 52 responded to the fire to assist. The Quint is out for repairs. Quotes were solicited for the Quint repair to determine if open public bidding was necessary. One quote came in under the bid threshold. The CFO certified there were sufficient unencumbered funds in the 2017 budget to pay for the repair as quoted. The board determined it was in the best interests of public safety to proceed with this vendor at this time, as the Quint is a very important component of the firefighting fleet and its condition verged on urgent. Board consensus was that it was essential to have the issue fixed and the apparatus back in service as quickly as possible.

Fire Official Report: On file and a copy was provided to the Commissioners.

Resolution 17-35 Motioned by Commissioner Bovenizer and seconded by Commissioner Davies the resolution was passed authorizing budget transfers. Motion passed with one absence.

Resolution 17-36 Motioned by Commissioner Myers and seconded by Commissioner Davies the resolution was passed appointing a public agency compliance officer. Motion passed with one absence and one abstention.

Resolution 17-37 Motioned by Commissioner Bovenizer and seconded by Commissioner Davies the resolution was passed appointing the meeting dates for 2018. Motion passed with one absence.

Resolution 17-38 Motioned by Commissioner Bovenizer and seconded by Commissioner Myers the resolution was passed introducing the 2018 budget. Motion passed with one absence.

Committee Reports—Workers compensation quotes are in good shape for 2018. Commissioner Myers gave a report on the insurance packages for 2018 and what the Board was projected to spend on insurance.

LOSAP— No report

Adjournment: There being no further business to come before the board, on a motion by Cmsr. Myers and seconded by Cmsr. Bovenizer approved the meeting adjourned at 8:30. The next regularly scheduled meeting of the board will be held on January 10, 2018.

