

**MEETING MINUTES**  
**BOARD OF FIRE COMMISSIONERS**  
**HOPEWELL BOROUGH DISTRICT NO.1**

**April 13, 2016**

**PRESENT:** Cmsr. Morehouse  
Cmsr. Davies  
Cmsr. Evans  
Cmsr. Myers

**ABSENT:** Cmsr. Bovenizer

**Call to Order:** The scheduled meeting of the Board of Fire Commissioners was called to order at 7:30 pm by Commissioner Morehouse following proof of compliance with the Open Public Meetings Act. Notice of the meeting was given through the Annual Meeting Notice and was filed with the municipal clerk, posted at the municipal building, the board's office, and advertised in the official newspapers of the district as required by law.

**Minutes:**

On a motion by Commissioner Myers and seconded by Commissioner Davies, the March 9 , 2016 open session meeting minutes were approved as submitted.

**LOSAP:**

In order for the LOSAP payment to be paid a few things had to be discussed. One member of the fire company withdrew from the LOSAP program and closed their LOSAP account during 2015. It was decided the money he earned for 2015 could not be paid out to him as at the end of the LOSAP year when awards are determined and payments approved, he was no longer a participant and didn't have a LOSAP account. Another member closed out their account and withdrew from the program in January of 2016 so it was determined any points and monetary value earned in 2015 could be dispersed to her account, which was still open at the end of the year. It was also discussed that if a member wants to participate in the program, the LOSAP application should be part of the membership application so the LOSAP process could be quicker moving. It was also suggested that a representative from Lincoln Financial Services come and talk to the fire department explaining what the LOSAP program covered and different options members have with their money.

### **Treasurer's Report:**

A copy of the treasurer's report was made available to each commissioner with a list and description of the bills to be paid. The Chief Financial Officer previously certified that there were sufficient encumbered funds in the 2015 budget and unencumbered funds in the 2016 budget to pay the bills and designated the account to which each would be charged.

1. Bills were submitted to be paid from the 2015 budget in the amount of \$21,919.86 and the 2016 budget of \$28,944.00 including a payment to Liberty Mutual for \$4,093.50 on 3/23/16 for a total of \$50,863.86. Motioned by Commissioner Myers and seconded by Commissioner Davies to pay the bills as submitted with a roll call vote.

**Public Comment:** There was no public comment.

### **Hopewell Fire Department Administration:**

The annual pancake breakfast fed 500 people and earned \$3,000 for the fire department. The fund drive has been mailed out and so far the citizens have donated \$13,000.00

### **Ladies Auxiliary-**

The Ladies Auxiliary will be selling plants on May 5, 6, and 7 at the fire house. Due to the advanced age of members of the Ladies Auxiliary, it is hard to get help in inclement weather. Some of the Ladies helped out with the pancake breakfast.

**EMU Chief Report:**--There were 16 calls in March, 2 cancels and no scratches. The Junior Program is still going well. There will be 3 new EMT's in May. Chief Morehouse solicited updated quotes for upgrades to A152-2 and received two quotes back. The third company was unresponsive to the quote request. It was decided to go with Emergency Services Systems Inc. who provided the lower quote amount of \$10,756.37. ESS will be using Code 3 lights. The stat track system will be inserted by NJEV. If there is leftover money, as part of the refurb Chief Morehouse would like to get new springs for the ambulance.

**Resolution 16-23** – Motioned by Commissioner Evans and seconded by Commissioner Davies to pass the resolution regarding approving Emergency Services Systems to go ahead with the installation of new lights in A152-2 in the amount of \$10,756.37. Motion was passed with one absence.

**Fire Chief Report:**—There were 27 calls in March. There was a victim rescued from a dwelling fire on Elm Street. He was transported to Capital Health Medical Center at Hopewell and then transferred to the burn unit at Temple. The Junior program purchased flyers for recruitment and retention and they had a table at the pancake breakfast and local job fairs. There are still issues with the dumpsters. The fire department has now gone to the FireHouse iCloud for their reports. A credit was received from the company which reduced the bill. Now members will be able to enter charts from outside of the

building. All radios will have to be reprogrammed as frequencies will be changing. The lights on the Quint ladder are malfunctioning so Chief Novak would like to replace them with LED lights. He was given the authority to replace them at a fee not to exceed \$1000.00. This was motioned by Commissioner Evans and seconded by Commissioner Myers.

The State Fireman's Association provides relief to the families of firefighters belonging to the association after their death as well as if they are injured or impaired during a fire. They are currently pushing membership and it was suggested that all members who belong to the department apply for membership. Deputy Chief Mullen will be getting more applications and passing them out to the members.

**Fire Official Report:** On file and a copy was provided to the Commissioners.

**Committee Reports:** None

**Resolution 16-24** Motioned by Commissioner Evans and seconded by Commissioner Myers to approve the resolution regarding going into closed session. Motion passed with one absence.

**Adjournment:** There being no further business to come before the board, on a motion by Cmsr. Evans and seconded by Cmsr. Myers approved the meeting adjourned at 8:30. The next regularly scheduled meeting of the board will be held on May 11, 2016.