

MEETING MINUTES
BOARD OF FIRE COMMISSIONERS
HOPEWELL BOROUGH DISTRICT NO.1

November 9, 2016

PRESENT: Cmsr. Morehouse

Cmsr. Davies

Cmsr. Evans

Cmsr. Myers

ABSENT: Cmsr. Bovenizer

Call to Order: The scheduled meeting of the Board of Fire Commissioners was called to order at 7:30pm by Commissioner Morehouse following proof of compliance with the Open Public Meetings Act. Notice of the meeting was given through the Annual Meeting Notice and was filed with the municipal clerk, posted at the municipal building, the board's office, and advertised in the official newspapers of the district as required by law.

Minutes:

On a motion by Commissioner Myers and seconded by Commissioner Evans the October 12, 2016 and November 1, 2016 open session meeting minutes were approved with one absence.

Public Comment: There was no public comment.

Treasurer's Report: 16-38

A copy of the treasurer's report was made available to each commissioner with a list and description of the bills to be paid. The Chief Financial Officer previously certified that there were sufficient unencumbered funds in the 2016 budget to pay the bills and designated the account to which each would be charged.

1. Bills were submitted to be paid from the 2016 budget of \$19,316.18. Motioned by Commissioner Myers and seconded by Commissioner Davies to pay the bills as submitted with a roll call vote.

Resolution 16-39

On a motion by Commissioner Evans and seconded by Commissioner Davies a resolution approving budget transfers was passed with one absence.

Hopewell Fire Department Administration:

No report given.

Ladies Auxiliary-

The Ladies Auxiliary will be providing refreshments for the December 3rd tree lighting event. They will also be selling blankets at the drop off nights for Project Santa. The annual Ladies Auxiliary Christmas party will be at Inn of the Hawk. The Ladies Auxiliary have sold more blankets and are waiting for them to be shipped and they have had one member join.

EMU Chief Report:--There were 21 calls for the month of October. The equipment is running well however a charger in one of the truck went bad and has to be replaced at PL Custom. There are a few senior members who will not be riding in 2017. Chief Morehouse will be stepping down as Chief and Deputy Chief Butler will be assuming the role of Chief. Chief Morehouse secured a grant for the purchase of a Lucas device which aids with CPR and everyone will be trained on the device.

Fire Chief Report:—There were 21 calls for the month of October. The fire department has moved ahead with the purchasing of the new rescue equipment which will be purchased through NJ State Contract. The Quint has returned from Lancaster and is back in service. A tone ring still has to be replaced which may cost up to \$3000.00

Commissioners Evans and Attorney Griswold went to a Local Finance Board meeting to get permission for funding for a new rescue truck. Commissioner Evans gave a short speech and the Local Finance Board had no questions. They gave approval contingent on the approval of the 2017 budget by the taxpayers. It was determined the Board of Fire Commissioners could award a contract for purchase of rescue apparatus from Rosenbauer Minnesota LLC. Initial payment would not be needed until receipt of the truck.

Resolution 2016-40 On a motion by Commissioner Evans and a second by Commissioner Myers a resolution authorizing the award of contract for purchase of rescue apparatus from Rosenbauer Minnesota LLC was approved with one absence.

Fire Official Report: On file and a copy was provided to the Commissioners. The Bureau of Fire Safety conducted public education valley wide in October. They educated approximately 1582 children and 276 adults. Specialist Ashley Coble did an outstanding job developing the program and organizing all the events. They will be returning to Hopewell Elementary School to complete the public education.

Committee Reports

Commissioner Myers invited the president of Holmes and McDowell Inc, an insurance company, to come and make a presentation regarding workers compensation insurance. This company is able to provide a discounted rate through Amerihealth for workers compensation. If this company is used it could save the fire district significant money. It was decided to move forward with Holmes and McDowell Inc. for workers compensation insurance and Commissioner Myers will work to get paperwork completed. Formal action will occur at the December 14th meeting.

LOSAP Commissioner Davies received a letter from Lincoln Financial Services regarding getting the non-vested monies back. There is a possibility of receiving a refund up to \$21,000.00. A letter will have to be drafted to get the funds back. Commissioner Davies will continue working on this issue.

Adjournment: There being no further business to come before the board, on a motion by Cmsr. Evans and seconded by Cmsr. Davies approved the meeting adjourned at 9:15. The next regularly scheduled meeting of the board will be held on December 14, 2016.