

MEETING MINUTES
BOARD OF FIRE COMMISSIONERS
HOPEWELL BOROUGH DISTRICT NO.1

July 13, 2016

PRESENT: Cmsr. Morehouse
Cmsr. Bovenizer
Cmsr. Davies
Cmsr. Evans
Cmsr. Myers

ABSENT:

Call to Order: The scheduled meeting of the Board of Fire Commissioners was called to order at 7:30 pm by Chairman Morehouse following proof of compliance with the Open Public Meetings Act. Notice of the meeting was given through the Annual Meeting Notice and was filed with the municipal clerk, posted at the municipal building, the board's office, and advertised in the official newspapers of the district as required by law.

Minutes:

Changes to the minutes: Chairman Morehouse called the meeting to order not Commissioner Davies.

On a motion by Commissioner Bovenizer and seconded by Commissioner Evans, the June 8 , 2016 open session meeting minutes were approved as corrected.

Public Comment: There was no public comment.

Treasurer's Report:

A copy of the treasurer's report was made available to each commissioner with a list and description of the bills to be paid. The Chief Financial Officer previously certified that there were sufficient unencumbered funds in the 2016 budget to pay the bills and designated the account to which each would be charged.

1. Bills were submitted to be paid from the 2016 budget of \$27,808.13 including a payment to Liberty Mutual for \$4093.50 on 6/21/16. Motioned by Commissioner Evans and seconded by Commissioner Bovenizer to pay the bills as submitted with a roll call vote.

The 2015 audit was reviewed by all of the Commissioners. There was a brief discussion about the reserve for Capital Outlay part of the audit.

Resolution 15-29

Motioned by Commissioner Evans and seconded by Commissioner Myers to pass the resolution. This resolution was to confirm that all the commissioners had read and reviewed the audit specifically the General Comment and Recommendations portion of the audit and authorized the submission of the Resolution and the board's group affidavit to the Local Finance Board. Motion was unanimously passed with a roll call vote.

Ladies Auxiliary-

The Ladies Auxiliary will not be meeting until September as they are on summer hiatus.

EMU Chief Report:--There were 15 calls for June. Ambulance 152-2's light package was upgraded. Chief Morehouse ordered new shirts for the EMS and they are currently at Fancy Threads. It is still a struggle to get a crew together during the day however the night crews are fully staffed. At the fire at 80 Province Line Road, a dog was saved with CPR.

Fire Chief Report:—There were 28 calls in June with 1 residential structure fire and 2 car fires. There was a structure fire which initially came in as a fire alarm. The fire was at a 4500 square foot residence and the fire was through the roof on the outside of the structure on arrival. The Quint crew deployed the CAFS which was very useful in knocking down the fire quickly. Firefighters had interior and exterior operations at the fire. . The Quint and the CAFS system worked flawlessly and the new rescue truck will have a CAFS system on it and will be a good back up to the Quint. The LED's for the Quint's ladder were installed and are working great. Tanker 52 is fixed and back in service. A few of the baffles on the inside of the tanker got loose and bulged. The tank had to be welded from the inside. The tank is under warranty so the work did not cost anything. The tanker was out of service for a week. A question was raised if the tank was permanently damaged. If it was the tank has a lifetime warranty and can easily be replaced. There will be an upcoming meeting with the vendor for new rescue tools.

Hopewell Fire Department Administration-

The kitchen work has been started and demolition is in progress. While doing that work a cicada wasp nest was discovered and Viking has been called to take care of the nest.

Fire Official Report: On file and a copy was provided to the Commissioners.

Committee Reports

The contract with Hopewell Township was discussed. Attorney Griswold will email out the revised contract to the commissioners for their review. Once the commissioners review and return the contract, Attorney Griswold will email it to Chief Martin for his review.

The check from Hopewell Township Fire District for their portion of the LOSAP was misplaced by Lincoln Financial so Hopewell Township Fire District will be reissuing a check at their next meeting and sending it back to Lincoln Financial. Commissioner Myers distributed a report of what occurred at the meeting with Lincoln Financial Services when they visited the firehouse. Commissioner Davies has compiled a list of people who still have funds with Lincoln Financial who are not vested and not active and will be working on getting those funds back.

There was an injury on the scene of a residential fire. One of the firefighters rolled his ankle and was mandated with 3 days out of work.

Commissioner Bovenizer gave a report on the finances of a replacement brush truck. He needed more information from Chief Novak on the specifics of the purchase. He had some financial breakdowns, but asked for another month to put everything together into a comprehensive report.

The new rescue truck was discussed. It was suggested to get the contract with Hopewell Township signed as soon as possible and submit both the contract and the proposed 2017 budget to the Local Finance Board in August or September and see where the LFB stands at that point.

An EVOC class was discussed. VFIS gave Commissioner Evans 2 possible weekends to have the class in October. The first weekend is not good as Pennington has its 125th anniversary parade and celebration. It was decided to use the second weekend in October, the 8th and 9th. VFIS will provide the training as well as a train the trainer class which they will provide for free to 5 members. Flyers will be printed so all the Valley companies can be included. A big parking lot will have to be secured for the day.

Adjournment: There being no further business to come before the board, on a motion by Cmsr. Bovenizer and seconded by Cmsr. Myers approved the meeting adjourned at 9:00. The next regularly scheduled meeting of the board will be held on August 10, 2016.

