

MEETING MINUTES
BOARD OF FIRE COMMISSIONERS
HOPEWELL BOROUGH DISTRICT NO.1

MAY 13, 2015

PRESENT: Cmsr. Morehouse

Cmsr. Anderson

Cmsr. Evans

Cmsr. Myers

ABSENT: Cmsr. Bovenizer

Minutes: April 8, 2015

There was one correction with the minutes. On page 1, bull hose needed to be changed to bull nose.

Motioned by Commissioner Myers and seconded by Commissioner Anderson to accept the minutes as corrected. Motion passed with one absence.

Public Comment: There was no public comment.

Treasurer's Report:

A copy of the treasurer's report was made available to each commissioner with a list and description of the bills to be paid. The Chief Financial Officer previously certified that there were sufficient unencumbered funds in the 2014 budget and the 2015 budget to pay the bills and designated the account to which each would be charged.

1. Bills were submitted to be paid from the 2014 budget in the amount of \$25720.57 and the 2015 budget in the amount of \$15888.11 for a total of \$41608.68. Motioned by Commissioner Myers and seconded by Commissioner Anderson to pay the bills as submitted with one absence.

Motioned by Commissioner Evans and seconded by Commissioner Anderson to preapprove the May 1, 2015 payment for Workmen's Compensation in the amount of \$3677.34. Motion passed with one absence.

It was decided to announce the balances of each bank account at each meeting and Attorney Griswold provided an example of a financial statement which she recommended being utilized at each meeting.

The balances which follow are as of April 30, 2015.

LOSAP \$20787.99

Money Market \$204,760.87

Checking \$23,502.50

The LOSAP transfers were discussed. In years past money was transferred into the fund each quarter so when the payment was due there would be enough money in the LOSAP bank account. This was done for the first two quarters of 2014 but not the second two quarters. It was decided to leave \$500.00 in the account and not do the transfers any longer.

Motioned by Commissioner Myers and seconded by Commissioner Anderson to cease the transfer process regarding the LOSAP account. Motion carried with one absence.

Ladies Auxiliary-

The Mercer County Ladies Auxiliary will be meeting on May 20th at the Hopewell Fire Department. The flower sale held over Mother's Day week was a success.

EMU Report—

There were 21 calls in April, 11 in the township, 6 in the Borough, 3 in East Amwell and 2 scratches. One scratch was during the week and the other one was on the weekend. With help from Specialist Williams from Hopewell Valley Emergency Services Chief Morehouse secured STAT Tracks for the ambulances valued at \$15000 for a dollar from Avalon EMS. The cost to install them in the ambulances is about \$1500 each and Chief Morehouse is going to try to work with the Township Commissioners in getting the installment funded. The squad Jeep had to go in for service for a new battery. An effort is being made to reconnect with older members in an attempt to get more EMT's riding. Some discussion was conducted regarding the Township putting a second person in Station 52 perhaps on a per diem basis. Chairman Morehouse would have to meet with the Township Commissioners to discuss funding and other issues. If this is going to come to fruition, a referendum election must be conducted which is usually a 3 month process. Utilizing the DPW guys may also cut down on the cost for the Borough. The fire department utilizes a DPW guy and it works quite well.

Fire Chief Report:—There were 27 calls in April, 16 in Hopewell Township, 3 in Hopewell Borough and 8 in other locals. Chief Novak reached out to the state inspectors to deal with the issues at the Lindbergh House and their alarm system. A lot of the alarms dispatched as fire alarms are really trouble alarms which maintenance should be called for not the fire department. Commissioner Bovenizer reached out to the East Amwell commissioners, but he was not present to submit a report. The stabilizing pad on the quint was damaged. There have been increased calls for brush and mulch fires in the recent weeks. There is an exhaust manifold issue with the command vehicle. The special services vehicle is being repaired. The epoxy floor will be replaced in June. It is a quite involved operation and the trucks will have to be outside for 2-3 days. Gear has been ordered and a PO will be forthcoming. The move to F1 for dispatching is on hold for the time being. Issues with towers are being worked on including adding a tower to the Labor and Industry Building and working with Bucks County on solutions. The fire

department is still waiting for the siren controllers to be installed. The 2 scratches reported by the fire department were on Thursday's. Community CPR was not offered this year as there was only 1 inquiry for the class. As the fire company acquires more members there is less space available so furniture has been moved to make more room. The fire CAD at Central is no longer sending faxes and emails automatically. Deputy Chief Mullen would like to buy more pagers. He bought a base station out of radio equipment and would like to auction off 16 VHF radios and apply it back to the budget. According to Attorney Griswold it is ok to auction off the radios but any monies received must go back into the general fund not the radio line item. A resolution will have to be passed to allow for the auction for the excess equipment. The audit was reviewed and understood.

Resolutions:

Resolution 2015-15

Motioned by Commissioner Myers and seconded by Commissioner Anderson to pass the resolution. Motion passed with one absence.

Fire Official Report: On file and a copy was provided to the Commissioners.

Attorney Report: No report from the attorney.

Committee Reports: None

Other Business:

Resolution 2015-16

This resolution was to approve the payment of the Workers Compensation bills, not to exceed \$4000, without having to hold a meeting, as the bills come in between meetings and need to be paid in a timely fashion as Liberty Mutual will cancel the policy.

Motioned by Commissioner Evans and seconded by Commissioner Anderson to pass the resolution. Motion passed with one absence.

Adjournment: There being no further business to come before the board, on a motion by Cmsr. Myers and seconded by Cmsr. Anderson unanimously approved the meeting adjourned at 8:25. The next regularly scheduled meeting of the board will be held on June 10, 2015.