

**MEETING MINUTES
BOARD OF FIRE COMMISSIONERS
HOPEWELL BOROUGH DISTRICT NO. 1**

February 12, 2014

PRESENT: Chair Morehouse
Cmsr. Anderson
Cmsr. Bovenizer
Cmsr. Evans
Cmsr. Myers

The scheduled meeting of the board was called to order by Chairman Morehouse at 7:35 pm. Proof of publication under the Open Public Meetings Law (Annual Meeting Notice published in the official newspapers of the district, posted at the Hopewell Borough Municipal Building and the board offices) was provided.

Minutes (January 8, 2014)

On a motion by Cmsr. Anderson and seconded by Cmsr. Bovenizer, the minutes of the January 8, 2014 meeting were approved as presented.

Public Comment: None

Treasurers Report:

A copy of the treasurer's report was made available to each commissioner with a list and description of the bills to be paid. The Chief Financial Officer certified that there were sufficient encumbered funds from the 2013 budget and sufficient unencumbered funds in the 2014 temporary budget to pay the bills and designated the account to which each would be charged.

1. Bills were submitted to be paid from 2013 encumbered funds in the amount of \$21,208.52, and from the 2014 temporary budget in the amount of \$7,941.33. Included in the total bills to be paid from the 2014 temporary budget is payment of \$3,327.00 to Nottingham Insurance Co. for ½ the Accident and Sickness policy renewal premium. There was no LOSAP transfer this month. On a motion by Cmsr. Anderson and seconded by Cmsr. Bovenizer, the foregoing bills were proposed for payment. Payment was approved on a roll call vote.

Fire Department Administration:

1. Renovation of the training room is underway and the floor has been installed downstairs. The board has been provided desk and records storage space in the downstairs office.
2. An IP based phone system has been donated to the fire department. To accommodate the phone service, internet and web site (up to 5 static IP addresses) will cost \$105.00 per month through Verizon. On a motion by Cmsr. Anderson and seconded by Cmsr. Bovenizer, the board approved this service plan.

Ladies' Auxiliary:

1. 3 news members have joined the auxiliary.
2. The blanket sales continue to go well.

EMU Report:

1. 27 calls in January: 17 Township, 10 Borough and 1 scratch call. Most were medical emergencies and fall victims.

2. Lifecom has given notice to the municipality that it will cease providing complimentary EMU dispatching services later this year. There will be a meeting at the county level on February 20th to discuss whether Mercer County or Hopewell Township will assume dispatching responsibilities.

Fire Chief Report:

1. 35 calls in January: 21 Township, 5 Borough, 6 Pennington Borough, 3 other. Among these were three vehicle fires and one residential structure fire that involved a fatality.
2. Tanker 52 – The water level gauge is malfunctioning and needs repair or replacement. It is under warranty. Fluids will be checked and changed at the time the repairs are done.
2. Quint 52– Head gasket, spring and speedometer repairs completed. Cummins has not responded as to whether it will reimburse for the head gasket repair.
3. Chair Morehouse suggested that block heaters be in operation on all apparatus throughout the winter.
4. Quotes for vehicle periodic maintenance were received from Four Lanes Fire Apparatus Service \$4025.00 annually for the entire fleet including the utility, brush and special services vehicles and from Emergency Equipment Sales \$6,000 annually for only 4 trucks. On a motion by Cmsr. Bovenizer and seconded by Cmsr. Anderson Four Lanes Fire Apparatus Service was awarded a contract for vehicle maintenance for 2014.
5. Cmsr. Evans inquired as to whether provisions exist for generator service and maintenance. Deputy Chief Mullen will research and respond.
6. Deputy Chief Mullen provided an overview of emergency call response for 2013.

Fire Official Report: On file

Committee Reports: None

Attorney Report: None.

Other Business:

LOSAP: The list of members and contributions earned during 2013 should be ready for next month's meeting.

Insurance: All insurance binders for 2014 have been received. The Accident and Sickness policy renewed at an annual premium of \$6,654.00 for an estimated 67 individuals. The carrier is requesting a roster of covered members. The workers' comp audit for 2013 (Selective Ins. Co.) is underway and will be completed once the 2013 LOSAP list is ready. Workers' Comp is now being provided by Liberty Mutual. Cancellation of the crime policy with Selective resulted in a \$170.00 return of premium. The VFIS package now in existence includes a crime policy.

Annual Election and Budget Referendum: Commissioners Morehouse and Bovenizer will open and close the polls on February 15, 2014. Carol Pfister and Lyle Kennedy were appointed poll tellers. The two candidates for 3-year seats on the board are David Anderson and Melvin Myers.

Adjournment:

There being no further business to come before the board, on a motion by Cmsr. Bovenizer and seconded by Cmsr. Anderson, the meeting adjourned at 8:54 pm. The next regularly scheduled meeting of the board will be held on March 12, 2014.