

**MEETING MINUTES  
BOARD OF FIRE COMMISSIONERS  
HOPEWELL BOROUGH DISTRICT NO. 1**

**April 9, 2014**

**PRESENT:** Cmsr. Morehouse  
Cmsr. Anderson  
Cmsr. Bovenizer  
Cmsr. Myers  
**ABSENT:** Cmsr. Evans

**Minutes:** (March 12, 2014)

On a motion made by Cmsr. Anderson and seconded by Cmsr. Myers, the minutes of March 12, 2014, were approved as presented.

**Treasurer's Report:**

A copy of the treasurer's report was made available to each commissioner with a list and description of the bills to be paid. The Chief Financial Officer previously certified that there were sufficient unencumbered funds in the 2014 budget to pay the bills and designated the account to which each would be charged.

1. Bills were submitted to be paid from the 2014 budget in the amount of \$27,004.60. The most significant payments were for insurance. On a motion made by Cmsr. Anderson and seconded by Cmsr. Myers, the treasurer's report was accepted and the bills proposed for payment. Payment of the bills passed unanimously on a roll call vote.
2. A quarterly LOSAP transfer was made in the amount of \$6,375.00.

**Fire Department Administration:** No report.

**Ladies' Auxiliary:**

1. The auxiliary will host the Mercer County Fire Auxiliary meeting on April 16<sup>th</sup> at the Baptist Church.
2. The annual breakfast will be held April 13<sup>th</sup> at the firehouse; the Mothers' Day plant sale will be held May 8-10<sup>th</sup>.
3. Three new members recently joined the auxiliary.
4. Three members attended the State Auxiliary meeting in Lafayette, NJ.

**EMU Report:**

1. 28 calls in March: 15 Township, 9 Borough, 1 Pennington Borough, 3 other. 2 scratch calls.
2. Mercer County has asked Capitol Health to extend its dispatching service for the EMU through July. The outcome of this request is unknown at this time.

**Fire Chief Report:**

1. 27 calls in March: 18 Township, 3 Borough, 1 Pennington Borough and 5 other. There appears to be an increasing trend in mutual aid calls, particularly to East Amwell. Mutual aid calls account for 22% of the call volume so far this year.

**Fire Official Report:** On file

**Attorney Report:**

1. Due to a change in reporting procedures for the local government officials' Annual Financial Disclosure Statements the deadline for filing has been extended. Further information will be coming from DCA or Hopewell Borough on procedure and the new filing deadline.

**Committee Reports:** None

**Other Business:**

**LOSAP:** The 30-day posting period for the certified list of volunteers eligible for 2013 LOSAP awards will conclude on Friday. On a motion by Cmsr. Anderson and seconded by Cmsr. Bovenizer, Resolution 14-14 was proposed. The board adopted **Resolution 14-14** authorizing a 1.8% periodic CPI adjustment to the 2013 Length of Service Awards Program (LOSAP) awards and authorizing payment to the plan provider, Lincoln Financial. The \$25,838.63 payment for the board's share of the LOSAP will not be released to the provider until April 12<sup>th</sup>, and should any member make an objection to the posted list of contributions prior to April 12<sup>th</sup>, payment to the provider shall still be made but in an amount reduced by the posted contributions to which objection is taken.

**Insurance:** Cmsr. Myers reported that the preliminary workers' compensation audit and annual loss prevention survey was recently completed.

**Fire District Records:** Cmsr. Bovenizer purchased additional cabinets for records storage.

**Adjournment:** There being no further business to come before the board, on a motion by Cmsr. Anderson, seconded by Cmsr. Morehouse unanimously approved, the meeting adjourned at 8:15 pm. The next regularly scheduled meeting of the board will be held on May 14, 2014.